



FOR THE COMMON GOOD OF THE COMMUNITY

## **NOAK BRIDGE PARISH COUNCIL**

Minutes of the Noak Bridge Parish Council meeting,  
held in the Noak Bridge Village Hall on 12<sup>th</sup> March 2010 at 8pm.

### **Present**

Councillors:

Lynn Stanton (Chair)

Valerie Bayley

Timothy Dobby

Jan Dalton – Francis

James Bradley

Les Sharrard

Kenneth Sargent

1 Resident

Clerk to the Council

Karen Hawkes

### **10/020 Apologies for absence**

No apologies received. Councillor Dobby and Bradley will be slightly late.

### **10/021 Declaration of interest**

Personal and Prejudicial interest received from Councillor Stanton and Councillor Bayley for Noak Bridge 30<sup>th</sup> Anniversary Celebration. Chocolate fountain stall holder is family relation.

## 10/022 Minutes

Minutes of the 29<sup>th</sup> January 2010 circulated to all Councillors approved by all and signed by the Chair.

## 10/023 Finance

Payee	Details	Amount
HM Revenue and Customs 000486	February Higher than usual due to overtime and mileage to Great Dunmow	£163.87
Crystal Print 000487	March Newsletter	£254.00
Communicate 000488 CANCELLED	Download of evidence onto CD 20/1/10 inv 58655  AWAITING CREDIT NOTE	£76.38
SLCC 000489	AGM and training session	£12.00
P Thomas 000490	2 tree pits for Christmas Trees	£176.25
K Hawkes 000491	Petty Cash	£150.00
EALC 000492	2 hour training course  Standing Orders  Accountability folder	£303.60
Noak Bridge Comm Assoc 000493	Hall Hire March (2x meetings)	£72.00
British Telecom	Rental / Broadband for Office and security cameras.	£317.58 (paid by telephone banking to avoid reminder)

## **10/024 Public Participation**

Resident raised concerns about distribution of newsletters, no newsletters were received by some residents of Crouch Street. Councillors to speak to residents to enquiry who received a newsletter if they didn't where they live and advise clerk.

## **10/025 Update from County Councillors / District Councillors**

No councillors present.

## **10/026 30<sup>th</sup> Anniversary of Noak Bridge**

Following proposals brought to the council and agreed by all councillors presents:

- Event to be held on Saturday 10<sup>th</sup> July 2010
- The event will be held in the Noak Bridge Open Space excluding the school grounds. Clerk to contact the school to see whether the school would like to have a stall or children would like to do a display.
- Proposed time amended to 12:30 – 5:00pm
- Various stalls – all stalls to be self sufficient at no cost to the parish council. Agreed that the nature of the stalls should be fun stalls. Clerk advised against chair lift stall in case there was a problem with the company and the Parish Council would be seen as promoting the company.
- Bouncy castle company – Humpty Bumpy Castles no cost to the Parish Council. Bouncy castle company must have own Public Liability Insurance and risk assessments.
- Beat the Goalie. Councillor Bradley reported West Ham Goalkeeper price of £25.00 per hour, Chelsea £30.00 per hour. Councillor Sharrard proposes 3 hour. (1pm – 4pm) with West Ham, all councillors agree.
- Ice Cream van no cost to the Parish Council. Councillor Dalton Francis has details of Rossi.
- Burger Van – more research to be done.
- Gateway Radio – Clerk has temporary events notice that will need completing if a radio station will be in the park. More information will be available for future meeting.
- Programmes – Clerk has price of 1400 numbered programmes at £278.00 colour or £180.00 black and white to be decided upon nearer the time.
- Working Party has contacted Police, St Johns and Fire Service with revised date.

- Councillor Sharrard raises idea of sign for Noak Bridge with logo and possible twinning with another village, future project idea prices need to be obtained and more research.
- Councillor Stanton proposes new bench within the playground after requests from parents during consultation for new playground. 3 prices received:

<b>Pinnacle</b>	
Hardwood bench	<b>£ 450.00 exc vat</b>
Stainless steel bench	<b>£ 680.00 exc vat</b>
<b>Proludic</b>	
Bench & installation	<b>£1884.00 exc vat</b>
<b>Basildon Council</b>	
Bench, concrete base and installation	<b>£ 600.00</b>

All councillors agree to proceed with Basildon Council as price is all inclusive and the bench will be on Basildon Council land. Parish Council to proceed once permission is granted.

### **10/027 Clerks report**

Clerks report available separately, summary below:

Correspondence received from resident regarding new goal posts, marked out pitches, increased area of field used and no consultation with resident. Clerk contacted resident and advised that the goals had been purchased by the Parish Council for the residents not for a particular use of the club and the markings out had been made by Basildon District Council. Residents were not consulted as the area had no change of use and any team that wanted to use these goals has to apply to Basildon District Council.

- Play rangers have been booked for August school holidays awaiting service level agreement from Wayne Davies (Leisure Services Basildon Council).
- Correspondence from resident regarding uneven flooring under bus shelter – Essex County Council has advised that they will install a hard standing. Councillors to update clerk to whether this is done.
- Newsletter out

- Overgrown unsafe footpath leading from Coppice Lane to playground. Map sent to Councillor Sharrard Basildon Council will advise when they have made a site visit.
- Dog Control Order received 12<sup>th</sup> March 2010 – clerk to update whether this order covers the nature reserve and how it is enforced waiting to hear back from E Marshall.
- Noak Bridge Conservation Appraisal briefing session at Basildon Council on Thursday 15<sup>th</sup> April 2010 6 – 7pm. Councillor Sharrard, Bayley, Stanton and Bradley confirmed they wish to attend.
- Sponsorship of salt bins – future agenda item.
- Highways Localism Scheme – Essex County Council have stated that Basildon Council have decided not to be part of the Localism Scheme at this time. Essex County Council will keep our details on file if this is to change in the future.
- VAS sign – post has been re installed sign on the top should be there in the near future.

### **10/028 Parish Paths Partnership**

Definitive map has been found and is up to date. Leaflets and posters received from Essex County Council. Clerk to advertise for volunteers in future newsletter.

### **10/029 Planning**

CC/BAS/24/10	Noak Bridge Primary School	The demolition of temporary classbase and erection of a single storey building to accommodate pre - school	Councillors have no objections to the building but want the issue of parking raised with county. When the initial application was submitted for a temporary building parking did not have to be addressed now that the school is expanding provisions have to be made for additional parking.
10/00049/FULL	85 Bramble Tye	Proposed loft conversion	Permission granted

### **10/030 Highways update.**

Councillor Bradley will contact Peter Wright to arrange another walk around Noak Bridge to see how the identified problem areas have been addressed in the six months since the last walkabout.

Councillor Stanton stated that it is vital that the lead councillors for Highways (Councillor Bradley and Sharrard) have regular contact with highways to ensure that problems are dealt with.

### **10/031 Sunday Bus Service**

Signed petitions handed back to clerk, Councillor Bradley to forward his at a future date. Clerk to contact Great Burstead to advise of consultation that is taking place regarding the re routing of the 140.

### **10/032 Youth activities**

Clerk reported play ranger scheme booked for August six weeks holiday awaiting service level agreement. Councillor Bradley reported costings for West Ham Football training.

1 coach £75.00 (18 children)

2 coaches £150.00 (36 children)

Undercover area and toilet facilities would have to be supplied. Concerns raised on the small amount of children which could be trained. Clerk requested that this is a future agenda item to enable the reserves to be looked at to fund the project. Clerk stated that the Parish Council insurance would not cover mobile toilets that are not owned by the Parish Council.

### **10/033 Future meeting dates.**

16<sup>th</sup> March (annual parish meeting)

9<sup>th</sup> April

7<sup>th</sup> May (AGM)

### **10/034 Close of meeting**

Meeting closed at 10:25pm