



FOR THE COMMON GOOD OF THE COMMUNITY

## **NOAK BRIDGE PARISH COUNCIL**

Minutes of the Noak Bridge Parish Council meeting, held in  
the Noak Bridge Village Hall on Friday 1<sup>st</sup> October 2010 at 7pm.

### **Present**

Councillors:

Tim Dobby (Chair)

Valerie Bayley

Leslie Sharrard

Kenny Sargent

Sandra Hormann

Clerk to the Council

Karen Hawkes

3 residents

### **10/107 Apologies for absence**

Apologies received from Councillor Bradley due to recovery from operation.

### **10/108 Declarations of interest**

Personal interest declared by Councillor Bayley – agenda item 4 (minute no 110) candidate is Councillor Bayley's niece.

### **10/109 Minutes**

Minutes of the 3<sup>rd</sup> September 2010 previously circulated and signed as a true record of the meeting.

### **10/110 Co-option of vacant Councillor Position**

One application received from Caroline Stanton, council unanimously agree to co-opt Caroline Stanton. Councillor Bayley to pass on information pack which includes register of interests, deceleration of acceptance of office and code of conduct. Caroline Stanton sent apologies for tonight's meeting due to prior work commitments.

### **10/111 Public Participation**

Resident informed Council that a sign opposite Barleylands Depot that said Noak Bridge had been removed and replaced with a sign that says Great Burstead, the sign for Noak Bridge has moved closer to Noak Bridge appearing to have moved the boundary. Clerk to investigate and report back.

Resident reported lampposts that are overgrown with foliage limiting light. Resident to contact clerk with lamppost details.

Resident from Wash Road requests that the Council look into the traffic that goes along Wash Road, resident reported that 7 ½ + ton lorries regularly use this road as a cut through and that it is almost impossible to cross the road. Noise pollution from the vehicles can be heard within his house even with sound proofing measures in place. Resident stated that this is a conservation area and why is such a large volume of traffic and size of vehicle permitted to use this road. Clerk has passed on her details to the resident and asked that he contacts her with the names they have spoken to within the Council, several years ago the residents were told traffic calming measures would be put in place.

Resident reported to the Council that Terry Simmons from the 'Environmental Champions' has accepted the bin in Bridge Street and the Swan sign in Crouch Street as a project. Clerk to contact Terry directly.

### **10/112 Noak Bridge Nature Reserve.**

Correspondence received from past committee member stating that if the society was to close it should not affect the working parties or surveys but longer term projects especially those involving funding would be affected. Clerk to contact the Ranger at Basildon District Council to state that the Parish Council are concerned about the closure of the society and whether there is a risk to the Nature Reserve if there is no society.

### **10/113 Planning**

10/01093/FULL 9 Cavendish Way – Council have no objections, only comments are that the extension is within keeping to the style of the property.

### **10/114 Finance**

a/ Clerk reported that external auditors have completed the annual audit with no concerns or recommendations to be reported. Notice of completion of audit is on notice boards.

b/ Councillor Dobby and Bayley signed PC World invoice and August Santander bank account which shows the amount paid to the clerk is the same as the PC World invoice.

Payments approved

Payee	Details	Amount
HM Revenue and Customs	August and September	£384.19
Audit Commission 00561	Annual audit	£470.00
Noak Bridge Comm Assoc 00562	Hall Hire September and October	£48.00

### **10/115 Clerks Report.**

Parish Council can obtain 1 ton of salt from Essex County Council (in a large builder's bag) this can be distributed by volunteers. If there was to be an accident on an area cleared by a volunteer they would not be liable, the claim would go to Essex County Council. This year there is less salt than last year as the salt only comes from 3 sites this means that only A roads will be gritted and roads that have a bus service with 5 or more buses in the day. Councillors confirm that they would be interested in this scheme, clerk to contact shops in Coppice Lane to see if the salt could be stored there.

Clerk enquired what the status was with the conservation appraisal - Gordon Humphries has replied stating that he has just received the draft Noak Bridge Conservation Appraisal when it has been

checked he will provide us with a final copy it will then go out for public consultation in the next couple of months.

The next Town and Council Liaison Meeting has been moved from Thursday 7<sup>th</sup> October to Thursday 4<sup>th</sup> November, clerk is unable to attend due to prior engagement. Councillors confirmed they do not require meeting with ward Councillors prior to this meeting.

Confirmation signed to state that the playground is still being operated in accordance with the terms given when we received funding from the Essex Environment Trust. This is need by ENTRUST the Governments regulator of the scheme.

Correspondence received from Councillor Bradley stating that the sleeper bridge on the pathway in the park has been repaired.

Correspondence received:

1/ From Alison Armfield requesting how much communication has been sent from the parish council, parish councillor's names and roles, parish council web site address, annual reports and financial details and final accounts for the time period since 2008. Councillor Bayley reported to new Councillors decision notice from the Standards Board regarding missing items and refusing to communicate with the Parish Council. Clerk to email reply to councillors prior to sending.

2/ Resident regarding cycling signs pointing in the wrong direction and broken street lights. Clerk to contact Essex County Council.

### **10/116 Update from meetings outside of the parish Council meetings.**

Councillor Hormann attended the BATPC meeting, clerk and Councillor Hormann was not aware that this SGM was open to all Councillors. Councillor Hormann reported that Joy Darby and Councillor Buchanan spoke highly on the Power of Wellbeing and perhaps this is something that the Council can look at in the future. Clerk explained that the reason that no one is there from BDC is because items discussed at this meeting are then normally agenda items at the Parish Council Liaison Meeting.

Councillor Sharrard was unable to attend NAP meeting as on holiday, next NAP meeting is in the Noak Bridge Village Hall next week. Councillor Sharrard will try to attend.

### **10/117 P3 Update**

Detailed report available from Clerk. Onsite visit held with Chris Brown ECC and Farmer French to discuss the reinstallation of cross field footpaths after ploughing.

Discussions also have taken place regarding the possible installation of a dog bin at the beginning of FP 62 on Wash Road. Chris Brown is arranging a footbridge to be built across a ditch on FP 62.

Visit from Matthew Hodgkinson ECC P3 Officer who is arranging for two new waymarker posts to be installed on cross field FP 62 and cross field FP 60.

Request for article in the newsletter looking for volunteers, clerk will put in Christmas newsletter. P3 hope to arrange organised walks to be advertised on the notice board.

### **10/118 CIF Grant**

Council confirm clerk to proceed with CIF application for outdoor gym equipment, clerk has requested that Councillors research and supply information for proof that the project is wanted by the residents. Councillor Hormann, Sharrard and Bayley happy to distribute and arrange collection of the petition as supporting evidence for the application.

### **10/119 Noak Bridge Sign**

Future agenda item as more information needed.

### **10/120 Precept /Budget**

Clerk requests that any projects that Councillors wish to carry out next year are researched and prices obtained for November's meeting so that next year's precept figure can be agreed before the December deadline. Clerk stated that anything that is not included in the budget cannot be paid for next year.

### **10/121 Broken fingerpost in New Waverley Road**

Council agree to precede with the replacement sign and post for the vandalised sign in New Waverley Road. Clerk to contact Peter Morris and confirm price of £280.00 for new sign, post and installation.

### **10/122 Councillor training**

Councillors given list of training events for 2011.

### **10/123 Interpretation Board**

Clerk is waiting to hear back from David from Corporate Property Services at Basildon District Council regarding land ownership of land next to bus shelter in Bridge Street and Phil Foster from HCA regarding land ownership at Fore Street Green.

### **10/124 Christmas Decorations.**

Councillor Bayley reported that it was too early for prices from the Nurseries, will have costing for the next meeting. Clerk to contact Christine Edwards to confirm location of tree. To decide in November's meeting how many trees, size of trees and if any more decorations are needed.

### **10/125 Future meeting dates**

12<sup>th</sup> November 2010

3<sup>rd</sup> December 2010

### **10/126 Close of meeting**

Meeting Closed 8.50pm