

**MINUTES OF PLAYING FIELD COMMITTEE MEETING 20th MAY 2019  
IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 7.30PM**

**IN ATTENDANCE:** - Messrs: Clark, Rogers, Sloane & Tarplett; Mesdames: Evans, Payne and Wolf

Non-voting Councillors present: Mrs K Clark & Mr G Redway

**Minute 22 Election of Chairman** – Mr P Clark was proposed; seconded and appointed.

**Minute 23 Apologies:** None – all present

**Minute 24 Declarations of Interest** – None declared

**Minute 25 Football**

The Chairman reported that Chelmsford City Youth Football Club (CCYFC) would be using the park for their annual BBQ on 9th June.

**Minute 26 Extension Car Park**

The Chairman reported that ECC had given the go ahead to Colchester Borough Homes (CBH) for the Flood Alleviation work by 28 Church End Lane, this would incorporate repairs to the sunken area above the previous flood drain running through the park. Upon satisfactory repairs the extension to the car park could take place. Work due to start on 3<sup>rd</sup> June. Chairman to discuss extension proposal with Simon High of CBH.

**Minute 27 Renewal of Play Equipment 2020**

The Chairman reported that the Council would be in a financial position to start the project to replace the play equipment in 2020. Work to finalise the details to commence in the autumn to trigger installation spring/early summer 2020. Project needs to be inclusive for all and to include a teenage refuge.

**Minute 28 CCTV**

The committee recommend to the Full Council that priority is given to upgrading the CCTV at Runwell Park to be in place prior to the installation of the new play equipment. Price/s to be obtained to get a phone line put in to enable High Definition (HD) digital quality technology and then an upgrade of the cameras and recording equipment. (JW has contacts)

**Minute 29 Maintenance:**

- (i) Football pitches were “Vertiquaked” in autumn 2018, this only needs to be completed every two years.
- (ii) 1.8 Acres – “Billygoat mower” in need of urgent repair. LP to forward contact of reliable mechanic.
- (iii) Entrance Sign – BL offered the “Runwell Park” street sign (needs modification) further notice boards required by the entrance and by the Quart Pot to display the By-laws and emergency contact details.

**Minute 30 Questions**

- (i) Hard Play Area – alternative uses discussed eg Walking football
- (ii) Carnival – Clerk to chase Wickford Carnival Committee for confirmation of DBS procedures.
- (iii) Play in the Park – Thursday 15<sup>th</sup> August 1.30pm – 3.30pm extra activities to book: bouncy Castle and Face-Painting.
- (iv) Letter received from CCC stating the annual rent of £1 would no longer be collected but the legal rights with regards to the agreement would not be affected. Letter to be filed with the lease agreement.
- (v) Next Park Agenda – Review By-laws

Meeting closed 8.20pm