

**MINUTES OF COUNCIL MEETING 7th JANUARY 2019
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Lansdale, Martin, Rogers & Sloane. Mesdames: Ellis, Evans & Payne. CCC Representatives Millane & Ride. Members of the public.

Minute 180 Apologies: - Mrs S Martin; Mr K Tarplett & Mrs J Wolf

The Chairman welcomed everyone to the January meeting and wished everyone a Happy New Year,

Minute 181 Declarations of Interest – None declared

Minute 182 Public Participation

1. CE/BL reported on the condition of Runwell Chase areas have been assessed by ECC Highways and painted with orange paint (previously purple)

Minute 183 Co-option of Councillor/s – 2 Vacancies - No applications. Interest shown from another resident; application form still to be received.

Minute 184 The Minutes of Council Meeting 3rd December 2018 were approved and signed by the Chairman as a true record.

Minute 185 Clerks Report see Appendix 1.

- Clerk to send Hall advert and Weekly Bookings List to AE to put on FB page
- Hall floor date for work to be arranged for Half Term or Easter Holidays
- Write to Strutt & Parker/check lease re responsibility for entrance gate to Allotments.

Minute 186 Finance

(i) Payments:

Petty Cash Clerks 1/2 Year Phone Allowance £40.00 Petrol – Park £10.82
Christmas Refreshments £19.98 Starters for Striplights £14.76 Total £85.56

Payments from Barclays Bank

107589	J Webb	Returnable Allotment Key Deposit	£25.00
107590	H Cannon	Returnable Hall Deposit	£30.00
107591	L Olive	Ditto	£30.00
107592	HM Revenue & Customs	Tax/NI Oct, Nov, Dec	£979.85
107593	Phoenix Entities Ltd	Kitchen	£2379.39
D/Debit	N Power	Monthly Hall Electricity	£124.00
D/Debit	BT	Monthly Office Phone and Internet	£81.33
D/Debit	BT	Quarterly Hall Payphone	£62.97
D/Debit	Strutt & Parker	Quarterly Allotment Rent	£79.10
		Barclays Total	£3791.64

Payments from Lloyds Bank

	Mrs J Pharez	Salary	
	Mrs JC Rogers	Caretaker 5 weeks	
	Mrs JC Rogers	Hall Garden	£60.00
	L Vallis	Groundsman 5 weeks	£1592.50
	Essex Pension Fund	Pension Mrs J Pharez	£428.93
		& C Rogers	£24.90
	Viking Direct	Office Supplies	£36.90
	A – Z Supplies	Hall Supplies	£69.55
			£24.00
	Business Gas	Annual Care Plan	£211.24
	Chelmsford CC	Vertiquaking – Runwell Park	£1170.00
	Cash	Petty cash as above	£85.56
		Lloyds Total	£5387.58

Sufficient funds held in both accounts to cover these payments.

- (ii) Receipts & Payments 1st April 2018 – 31st December 2018 were approved by the Council.
- (iii) Budget Review – Deferred to the next meeting
- (iv) Estimates received:
 - 1. CCTV - Runwell Park & Runwell Village Hall (Further estimate needed for Village Hall)
 - 2. Security Entry System and Lighting – Runwell Village Hall, decision to be made when estimates for other work received.
 - 3. Fire alarm system – Runwell Village Hall (Further quotation needed)
(See Clerks Report Appendix 1)
 - 4. Allotments – New Gate – Type of gate required to be confirmed.

Minute 187 Correspondence

- 1. ECC – Local Bus Consultation – Runs to 22nd March 2019. Clerk to complete for RPC
- 2. Wickford & Runwell Team Ministry St. Mary's Church – Churchyard Expenditure. Noted.
- 3. S Addy – Vandalism. The Chairman reported on measures discussed with Essex Police and the probability of getting streetlights left on in certain areas. (See also Minute 189)

Minute 188 Planning -

Applications Received:

- 1. 18/02050/FUL Land South of 132 Brock Hill – New Dwelling and all associated works. RPC comment: Object - the matters raised in the refusal of the previous application 18/01206/FUL have not been addressed.

Minute 189 Highways

- Speeding issues discussed and ways to resolve. (See Minute 187) A Special Police Constable specific to Runwell would be a cost effective measure and would be able to do specific speed checks.
- St. Mary's Crossing: RR reported on the road surface problems and the problems with the contractors completing the work, further date to be arranged later this month to put right the outstanding matters and hopefully commission the crossing. All present expressed disappointment that the crossing was still not operational.

Minute 190 Special Police Constable

The Council resolved to commit funds to a maximum of £2000 (two thousand pounds) annually towards the provision of a Special Police Constable for Runwell and to enter into a formal agreement with Essex Police for the advertising, training and placement thereof. Agreed unanimously. The Chairman explained that the process could take many months to find and train a suitable candidate.

Minute 191 Reports:

Allotments: No further report

Park – PC reported that the dry conditions have benefited the football pitches, parking still an issue at times but not as problematic as before, still need to encourage CCYFC home teams to park in the Village Hall car park. No banner as yet advertising the Quart Pot. Any request for a refreshment van would not be allowed as it would take up too much space in the car park.

Hall – No further report

CCC – No further report

Runwell Roundabout – No report.

PRoW/Footpaths –

Tree Wardens – No report

Minute 192 Notices of Motions and Future Business:

Next Council Meeting Monday 4th February 2019; Annual Parish Meeting – date to be arranged

Other: Cllr B Lansdale gave apologies for the February and March meetings

Meeting closed 9.30pm