

St. Peter's Church, Great Totham

PCC Meeting

Minutes of the meeting held on Tuesday 9th May 2017

Those present: Rev. Jonathan Pearce: Rev. Sue Godsmark: Mr Roger Allen: Mrs Isobel Doubleday: Mrs Sheila Allen: Mrs Philippa Hardy-King: Mrs Vicky Heaviside: Mrs Karin Mann: Mr Chris Munton: Mr Paul Smith: Mrs Sandra Smith: Mr John Stebbing: Mrs Karen Tarpey: Mrs Christine Walker: Mrs Nina Pearce – non-voting member (Secretary to Rev. Jonathan Pearce)

1. Opening Prayer: given by Rev. Jonathan Pearce.

2. Apologies for absence: David Barclay

3. Co-option of PCC member

The co-option of Karen Tarpey to the PCC was proposed by Chris Munton and seconded by Rev. Sue Godsmark. This was passed unanimously. Jonathan welcomed Isobel, Karin and Karen as new members of the PCC.

4. Election of Treasurer and Secretary to the PCC

That David Barclay be elected Treasurer was proposed by Rev. Sue Godsmark: seconded by Chris Munton: passed unanimously.

That Philippa Hardy-King be elected Secretary to the PCC was proposed by Roger Allen: seconded by Vicky Heaviside: passed unanimously.

It was proposed by Isobel Doubleday that Sheila Allen be elected Lay Chair, seconded by Karin Mann and passed unanimously.

5. Acceptance of previous minutes:

Christine Walker asked that an amendment be made to item 12a. The Discipleship meeting with the Bishop is at 7.00 for 7.30 and will take place at Wickham Bishops Village Hall. This amendment being made, the Minutes were signed by Rev. Jonathan Pearce.

6. Matters Arising

Item 5. Archdeacon Annette's remains on sick leave

Item 5. The Induction of Canon Paul Daltry to the North Blackwater Benefice will take place on Thursday 8th June at 7.30 at Tolleshunt D'Arcy

Item 12b. It was confirmed that 80 chairs had been purchased and stressed that the chairs need to be carefully stacked after use

Item 12f. 'Getting to know you' - the date of 22nd June 7.30 for 8.00 was proposed, hopefully the weather will be appropriate to take the form of a barbeque. Jenny Tomlinson to be advised in order to confirm the date and ensure that invitations be passed to all seven Parishes.

7. People News

Updates were given regarding members of the Congregation and Parish who are visited regularly.

8. Impending Events Status:

Open Gardens –Everything is in hand for the event on 17/18th June 11-5. The Village Hall is to be the centre of the event where a photographic exhibition and refreshments will be available. Sheila reminded the meeting that potted up plants are required for sale and Vicky reported that there had been an offer to hold a raffle.

Fete – 1st July. Roger reported that a small but productive meeting had been held on Tuesday with another meeting on 16th May to which everyone is encouraged to attend. Karin has volunteered to co-ordinate refreshments but additional assistance will be required.

Philippa H-K reported that Michelle Bacon, who has previously produced entertainment for St Bartholomew's Church, has expressed her willingness to produce a show to raise funds for St. Peter's, probably in early December

Welcome Pack – It was felt that a welcome pack giving practical information as well as some background to the village would be a good idea. Magazine distributors would be able to supply addresses where for sale/sold signs are

visible. As a side item Roger mentioned that a former resident, Mrs Everett, had sent postcards of the village in 1910. The originals are with Clive Potter but copies can be viewed on the Church website. Chris Munton said that he had also shared them on facebook where they are generating a lot of interest and comment.

- 9. Lunch Club Sub-Committee:** The Club is still going from strength to strength with meals being tip-top and members enjoying both the food and the social aspect, 23 members had sat down to lunch today. The tie up with Tesco continues to be a success and because of the scheme a saving is made and there is currently no need to draw on Church funds to subsidise the Viking transport.

Worship Sub-Committee: Sue Godsmark that consideration is needed regarding the ‘nitty gritty’ of future Services. All those who are involved in taking Services should be invited and there is a need for radical thinking.

- 10. Buildings & Grounds:** Prior to the meeting Roger circulated the minutes from the recent B&G meeting and highlighted the following issues:

a. Report:-

- i. Quinquennial inspection
 - a) Bell Tower – The DAC and Chancellor have agreed to the repair with the restriction that contractor appointed should hold insurance indemnity of over £10 million and an amalgamated quotation from the contractor is awaited.
 - ii. Walls/Windows – The work to the plasterwork is complete however, some glazing repairs are outstanding.
 - iii. Lychgate – repairs are well on the way and the lychgate is shortly to be put in place with adjustments possibly being required once in situ.
 - iv. Communion Rail – the hinge has been replaced and the rail is back in place. RA asks that the rail be left down between services to avoid a repeat of the problem.
 - v. Repointing Church Walls – Proposal by Roger Allen: ‘Approval is given by the PCC for re-pointing the Church Walls as described in 2017 Q.I. Report, based on the quotation from the Church Architect 21 April 2017 to produce the necessary ‘Working Specification’, and an estimate from R.M. Wilks dated 7 May 2017 for the work’. The proposal was seconded by John Stebbing, passed unanimously and signed by Rev. Jonathan Pearce.
 - vi. Five year electrical report – this has been received and several matters need attention, which will be part of ongoing work.
 - vii. Other matters – there are other items, i.e. replacement of roof tiles which will need to be carried out.
 - viii. Monuments Report – Paul Smith presented a report on the state of the Churchyard. The following proposal was made by Roger Allen: “that approval is given by the PCC for Repairs to Gravestones & Memorials as detailed in Final Report 19.04.17, based on the quotation from mason Kevin Wagstaff, including Option 3 repair for the memorial to Revd Speed located on the Old Vicarage wall”. This was seconded by Rev. Sue Godsmark and passed unanimously and signed by Rev. Jonathan Pearce.

- b. Kitchen/W.C – Approval has now been received from DAC for alterations to the W.C. area.

11. Finance:

- a. Prior to the meeting David had circulated the latest summary of accounts to PCC members. In his absence Philippa Hardy-King read out the notes to the finances submitted by David.

- b. Consideration of purchase of LED candles – a discussion regarding the possible replacement of the naked flame candles for the Aumbry and Sanctuary ensued. The feeling of the meeting was that an LED candle does not have the same spiritual value and it was decided to continue with the naked flame candles with the possibility of sourcing cheaper candles.

12. Matters arising from ACPM:

Family Purse – Following discussion it was agreed that a letter, written on behalf of the PCC be sent to the Diocese with a copy to the Archdeacon.

Action: Roger Allen to co-ordinate drafting of letter to the Diocese

- 13. Annual Review of Safeguarding.** The 3 year review is due and all paperwork needs to be in order. Christine Walker confirmed that she has been given a list of those who have DBS certification and that all Sunday Club helpers are certified.

Action - Christine is to communicate with the Diocese

14. A.O.B.

- a. An email was circulated from Bishop Roger asking for sponsorship for his planned night sleeping rough in Colchester and walk around his area.
- b. Roger Allen reminded the meeting of the School for Discipleship event to be held on Wednesday 14th June at Wickham Bishops.

The meeting closed with The Grace at 09.45 p.m.

The next meeting will be on Tuesday 20th June 2017 at 7.30 in the Honywood.