



# Stow Maries Parish Council

Minutes: Council Meeting

The Smythe Hall

7:30pm, 5 March 2018

## 18/44 Members attending, apologies for absence and other attendees

**Chairman:** Councillor Hollington.

**Members:** Councillors Pilgrim and Gilmore.

**Apologies:** County Councillor Channer, District Councillors Archer and White, Councillors Chappell and Nunney.

**Attendees:** The Clerk and 38 members of the public, including representatives from South Woodham Ferrers.

## 18/45 Declaration of Interests

Councillor Hollington expressed an interest in the bridge on bridleway 24 should it be mentioned.

## 18/46 To review and confirm minutes from Council meeting on 19 February 2018

**Resolved:** The minutes of the Council Meeting held 19 February 2018 were accepted and signed as a true record.

**Action:** The Clerk to file and update the Council's website.

## 18/47 Planning

The meeting was preceded by a public discussion on the new Chelmsford Local Plan during which the Council encouraged attendees to submit their comments via the Chelmsford City Council's Consultation Portal for Planning Policy. Information can be found through the Parish Council's website.

Members considered the following planning matters:

### 1. Chelmsford Pre-Submission Local Plan

**Resolved:** Members agreed that the Clerk would work with Mr. Roy Martin on the form and content of the response on behalf of the Council. The response to include reference to:

- Landscaping
- Road access
- Lack of consultation
- Height of development

**Action:** The Clerk to send draft response to Members for approval.

### 2. Replacement water main: HRN/MAL/18/00222 PP-06751652

**Resolved:** Members agreed that as this mainly affected the Chairman's property, then he would submit a response using Maldon District Council's process.

**Action:** The Clerk to pass to the Chairman the pro-forma to be used.

## 18/48 Financial matters

Members considered the budget documents for 2018 to 2019 for unrestricted and restricted funds.

**Resolved:** Members approved both budgets.

## 18/49 Grass cutting and maintenance

Members considered the bids for the grass cutting and maintenance contract for the Seasons 2018 to 2020.

**Resolved:** Members decided on D. W. MAINTENANCE as the preferred firm based on the price and proposed work to satisfy the specification and terms of the contract.

**Action:** The Clerk to seek references and evidence of Public Liability Insurance.

## 18/50 Correspondence

Relevant correspondence was distributed.

**18/51 Items for next agenda: meeting 19 March 2018**

The following items were requested for this meeting:

- Grass cutting and maintenance
- Chelmsford Local Plan
- Traffic calming measures
  - Weight Limit restrictions
  - 30 mph speed issue

**18/52 Exclusion of Press and Public**


Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

**18/53 Clerk's contract**

In discussion, it was acknowledged that the work load so far has been out of all proportion for such a small Parish Council. There must be some interaction between the Clerk and Members to assess and prioritise activity.

Members agreed that the Clerk had satisfied the probation period so far. Completion of the six months' probation will be reviewed at the planned May's monthly Council meeting

Meeting closed at 10:00pm

Signed:  Date: 19/2/2018