

Stow Maries Parish Council

Minutes: Council Meeting

The Smythe Hall

7:30pm, 19 February 2018

18/24 Members attending, apologies for absence and other attendees

Chairman: Councillor Hollington.

Members: Councillors Pilgrim, Chappell and Gilmore.

Apologies: Councillor Nunney and District Councillor Archer.

Attendees: Councillors Channer and White, the Clerk and five members of the public.

18/25 Declaration of Interests

Councillor Hollington expressed an interest in the bridge on bridleway 24 should it be mentioned.

18/26 To review and confirm minutes from Council meeting on 15 January 2018

Resolved: The minutes of the Council Meeting held 15 January 2018 were accepted and signed as a true record.

Action: The Clerk to file and update the Council's website.

18/27 Clerk's Report

The Clerk reported that all actions from the previous meeting had been carried out. Individual actions will be reported under this meeting's agenda items.

18/28 Questions and points of interest from press and public

The points made by members of the public focussed the state of the railway bridge in Church Lane and the lack of attention to a fallen tree in the Nature Reserve close to Honeypot Lane.

18/29 Essex County Council

The previously submitted monthly report is available on the Parish Council's website.

18/30 Maldon District Council

There was a discussion on the process of communicating planning applications.

Noted: During this discussion Councillors Channer and White requested that they and Councillor Archer should be copied on all planning and highways matters.

18/31 Highways and Public rights of way

1. The Chairman made it clear that there are two separate traffic calming issues:
 - a. excessive speed above the 30mph limit along Woodham Road and The Street
 - b. weight limit in Church Lane, Crows Lane and Honeypot Lane.

Members discussed the weight limit issue and decided to write to the coordinating Essex Highways officer thanking him for the recent survey and to restate the need for the limit as with other similar rural roads in the County where there are horse riders and pedestrians and that the impact is compounded when traffic incidents occur on adjacent main roads, resulting in the diversion of large volumes of traffic, including HGVs, up Church Lane.

Action: The Clerk to draft a letter for review by the Chairman.

2. Members discussed Fairglen Interchange Improvement Scheme. Councillor Pilgrim mentioned the significant impact the Scheme would have on his land.

Action: Councillor Pilgrim to respond to the consultation on the Council's behalf.

18/32 Planning

Members consider the following planning matters

1. HOUSE/MAL/18/00178 PP-06720011 – 2 Rectory Cottages

Members had no objections.

Action: The Clerk to submit the appropriate response.

2. SCR/MAL/18/00113 ESW South Woodham Ferrers 800mm diameter water main installation

Noted: Maldon District Council informed the Council that the impact of the development would not be sufficient to warrant the submission of an Environmental Impact Assessment (EIA).

3. Chelmsford Pre-Submission Local Plan

Resolved: Members decided that due to possible impact on the village a separate meeting should be convened and be advertised possibly by a leaflet drop.

Action: The Clerk to organise a Council meeting for Monday 5th March 2018.

4. Stow Maries Great War Aerodrome

Resolved: Members agreed that the Clerk would work with Mr. Roy Martin on the form and content of the letter requesting a meeting to discuss the lapsing of conditions.

Action: The Clerk to write to the Fiona Marshall, Chief Executive of Maldon District Council and copy John Whittingdale, Member of Parliament for Maldon.

Resolved: Members agreed that the Clerk would work with Mr. Roy Martin on the form and content of the letter bringing to the attention of Maldon District Council to their concern over the selective use of evidential material and ignoring objectors' reports when considering relevant planning applications.

Action: The Clerk to write to Fiona Marshall, Chief Executive of Maldon District Council and possibly copy Simon Quelch, Senior Solicitor.

18/33 Financial matters

1. Consider status of banking mandate.

Noted: Members noted that the revisions to the banking mandate since the appointment of this Clerk had been completed. Also, it was noted that the Chairman and the Clerk had on-line banking authority. It was agreed not to change the payment process.

2. Consider payments to be made.

Noted: The following invoices were presented for payment:

- The Clerk for monthly salary and expenses - £207.57
- HMRC for Clerk's monthly Income Tax - £44.40

Resolved: The above invoices were approved for payment and the cheques were signed and completed.

3. Consider redrafted budget for 2018 to 2019.

Action: The Clerk to redistribute to members draft budget and accompanying financial information.

4. Consider options to spend balances from the Hanningfield Grant and Transparency Fund

Resolved: Members wished this to be deferred to the next Council meeting.

18/34 Notice Boards

Members discussed the proposal by Councillor Gilmore.

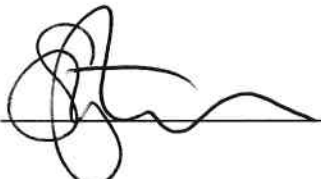
Resolved: Members agreed that the two noticeboard configurations discussed previous should be ordered. Also, as previously discussed, Councillor Nunney will store the noticeboards short-term.

Action: The Clerk to write to The Smythe Hall management committee to determine whether it would accept a new noticeboard on its land as a replacement for the one by the bus stop in The Street.

Action: The Clerk to continue with the order process and obtain funds based on a pro-forma invoice.

- Action:** Councillor Gilmore to set an overall budget.
- 18/35 Defibrillator for the Village**
Noted: Members noted that funds for the project had been deposited in its bank account. Councillor Pilgrim that the project is under control as previously reported.
- Action:** Councillor Pilgrim to set an overall budget.
- 18/36 Grass Cutting**
Noted: Members noted that four submissions had been received.
- Resolved:** Due to the differences in work quoted, further clarity should be sought before a decision is made.
- Action:** The Clerk to seek clarity such that differences could be minimised.
- 18/37 Dog Bins**
Councillor Hollington wished this item to be deferred to the next Council meeting.
- 18/38 Essex County Mobile Library**
Noted: Members noted changes to service.
- 18/39 Annual Parish Meeting for Electors**
This item to be deferred to the next Council meeting.
- 18/40 Website**
Noted: Members noted that the use of stowmaries-pc.gov.uk as a domain name requires a functional website at this address, otherwise the use of email address will not be allowed. If no action is taken, the domain will close on 7th May 2018. Further discussion is required at a future meeting.
- 18/41 Data Protection Officer**
Noted: Members noted that further advice is due from Maldon District Council and EALC before any action is required.
- 18/42 Correspondence**
Relevant correspondence was distributed.

Meeting closed at 9:35pm

Signed:  Date: 19/2/18