

Stow Maries Parish Council

Minutes: Council Meeting

The Smythe Hall

7:30pm, 18 June 2018

18/111 Members attending, apologies for absence and other attendees

Chairman: Councillor Hollington.

Members: Councillors Pilgrim, Chappell and Gilmore.

Attendees: District Councillors John Archer and Sue White, and three members of the public.

Apologies: Councillor Nunney and the Clerk.

Resolved: Councillor Gilmore to take minutes.

Action: Forward minutes in draft format to The Clerk.

18/112 Declaration of Interests

18/113 Minutes from Council meeting on 21st May 2018

Resolved: The minutes of the Council Meeting held on 21st May 2018 were accepted and signed as a true record.

Action: The Clerk to file and update the Council's website.

18/114 Questions and points of interest from press and public

The Chairman decided that queries raised by a member of the public on the continuing state of disrepair to the old railway bridge in Church Lane and on the lack of progress on improving the condition of Footpath FP24 across the Three Rivers Golf Course would be considered under item **18/118 Highways and Public rights of way**.

18/115 Essex County Council

There was no representative present.

18/116 Maldon District Council

District Councillors Archer and White reported that:

- a. In connection with the Chelmsford Local Plan:
 - i. they agreed with a member of the public who had reiterated the legal obligations on the part of Chelmsford District Council, firstly to 'cooperate' and secondly to 'consult' during the public consultation period, over the impact of the Plan on the parish of Stow Maries;
 - ii. they felt that a member who sits on both Maldon District Council and Essex County Council had, by expressing a specific 'view' on the Plan proposals, gone beyond the remit of 'cooperation'.
 - iii. two meetings had taken place recently, at which Chelmsford District Council had formally adopted the Local Plan, whilst simultaneously acknowledging there were some 'unresolved objections' (referring to those raised by Stow Maries Parish Council).
 - iv. Following on from the formal adoption, there would be a Public Hearing.

Resolved: Members discussed the potential re-submission of the Parish Council's objections in full to the Planning Inspector at the Public Hearing and would

consider seeking the formal representation of the Parish Council at that Hearing by a Planning Consultant.

- Actions:**
1. The Clerk, in due course, to re-submit the Parish Council's objections to the Inspector.
 2. The Clerk to ascertain the likely cost to the Council of employing Peter Brady, Planning Consultant, as an External Adviser, to speak on behalf of the Parish Council for the allocated two minutes at the Public Hearing, particularly in connection with the Council's objection that it had not been duly consulted on the Chelmsford Local Plan during the Consultation period

b. In connection with North West Area Planning Committee's consideration of two recent planning applications for Stow Maries Great War Aerodrome:

- i. They had continued to press – albeit unsuccessfully – for the retention and restatement of certain conditions established on earlier Aerodrome planning approvals (for example, restrictions on site access) when granting approval on those recent applications.
- ii. They agreed with the Parish Council's resolutions and actions as recorded in the minutes under Item 18/117 sub-paragraph 6 (see below) and which were discussed and resolved at this point in the Parish Council meeting.

c. In connection with the long outstanding current planning application FUL/MAL/17/01071, PP-06370592 for Stow Maries Great War Aerodrome:

Resolved: Members requested that District Councillors make them aware of the eventual publication of any North West Area Planning Committee agenda containing an item for this application.

Action: District Councillors to notify Parish Councillors as soon as possible of the date for NW Planning Committee meeting to consider this item.

d. In connection with the Parish Trigger, further to minutes below under item **18/117 Planning subparagraph 4, Parish Trigger and paperless planning:**

Noted: (District Councillors) were aware of inconsistencies in the available mechanisms enabling District Councillors to request that specific planning applications be brought to Committee rather than be dealt with under delegated powers.

18/117 Planning

Members considered the following:

1. Vote of thanks to Mr Roy Martin for his continued efforts in formulating letters in connection with various planning matters.

Resolved: Members unanimously recorded their thanks.

2. Application No.: **18/00597/FUL PP-06987378**, proposed replacement dwelling at Honeywood Farm Honeypot Lane Purleigh Essex.

Resolved: Members discussed the application and raised no objection.

Action: The Clerk to submit the response to Maldon District Council.

3. Application No.: **18/00587/FUL PP-06987378**, proposed Section 73A change of use of agricultural buildings to Use Class B8 (storage and distribution) at Honeywood Farm Honeypot Lane Stow Maries.

Resolved: Members discussed the application and raised no objection.

Action: The Clerk to submit the response to Maldon District Council.

4. Parish Trigger and paperless planning

- a. Meeting organised by Maldon Town Council's Planning Committee on Wednesday 30th May at 7.30pm

Noted: Parish Councillors had been unable to attend.

- b. Members considered the forthcoming meeting organised by Dengie Hundred Group of Parish Councils at which there was an agenda item concerning the Parish Trigger.

Resolved: Members resolved that Councillor Chappell should attend the meeting.

Action: Councillor Chappell to email the Clerk with a copy of her notes taken at the meeting and that the Clerk would then circulate these to Members.

- c. Forthcoming meeting being arranged by Essex Association of Local Councils.

Resolved: Members would endeavour to fulfil the request by EALC for as many Parish Council as possible to attend to discuss the general concerns over the Parish Trigger.

Action: The Clerk to email Members once the date of this meeting had been established.

5. Any further action in connection with Chelmsford Local Plan.

Noted: This was discussed earlier in the meeting and recorded in minute 18/116 Maldon District Council subparagraph a above.

6. Any further action in connection with Stow Maries Aerodrome:

- a. Members agreed that the Council should write to all members on North West Area Planning Committee immediately prior to the eventual date for consideration of the outstanding planning application FUL/MAL/17/01071, PP-06370592 to make them fully aware of their objections.

Resolved: That the Chairman write to all members on North West Area Planning Committee immediately prior to consideration of application FUL/MAL/17/01071, PP-06370592

- b. Letter from Maldon District Council dated 4th June 2018.

Resolved: Members were concerned that the Clerk had received a letter from Maldon District Council dated 4th June 2018 concerning Application FUL/MAL/18/00337 PP-06820843, which was addressed to 'Clerk to Stow Maries Aerodrome, Hackmans Lane, Purleigh, Essex CM3 6RN'. Members resolved to seek clarification from Maldon District Council over the use of the title 'Clerk to Stow Maries Aerodrome' and whether there had been confusion with the title 'Clerk to Stow Maries Parish Council'.

Action: The Clerk to write to Maldon District Council seeking clarification of 'Clerk to Stow Maries Aerodrome' and reassurance that correspondence be directed correctly in future, to preserve confidentiality for parties concerned.

18/118 Highways and Public rights of way

Following queries raised during item **18/114 Questions and points of interest from press and public** and as item 1c) on the Agenda, Members considered the following:

1. Continuing state of disrepair to the old railway bridge in Church Lane.

Noted: The Chairman noted that: the bridge was scheduled for repair by Essex Highways; that District Councillor Channer was herself pressing for action; and that there was no possible further action that the Parish Council could take to expedite the work.

2. Lack of progress on improving the condition of Footpath FP24 across the Golf Course.

Resolved: Members resolved that the member of the public should record the matter on the relevant Essex County Council website.

Action: The Chairman would also record the matter on the relevant Essex County Council website.

3. Report on status of:

- a. Request for 7.5 tonne weight limit.

Noted: There were no points raised for discussion.

- b. Request for build-outs and other traffic calming measures.

Noted: There were no points raised for discussion.

- c. Repair to the old railway bridge in Church Lane: had been discussed under item **18/114 Questions and points of interest from press and public** and as **18/118 Highways and Public rights of way** item 1 above in these minutes.

- d. Replacement of street sign for Hagg Hill.

Noted: Correspondence received from Maldon District Council mentioned that a Contractor was to be appointed in due course to undertake this and other work in the Maldon District.

4. Consider participating in the 2018/19 Winter Salt Bag Partnership Scheme.

Resolved: Members resolved that, on receipt of Councillor Pilgrim's summary of existing salt bags from two preceding years' allocations, the Council did not need to apply for further supplies of salt this year.

18/119 General Data Protection Regulations (GDPR)

There were no points raised for discussion.

18/120 Financial matters

1. Consider payment to the Clerk

Noted: The following invoices were presented for payment:

- The Clerk for monthly salary and expenses - £184.25
- HMRC for Clerk's monthly Income Tax - £37.20

Resolved: The above invoices were approved for payment and the cheques were signed and completed.

2. Consider progress on making payments through online Banking.

Resolved: Councillors would consider this at the next meeting attended by the Clerk.

18/121 Notice Boards

Members discussed progress on installation of the two new notice boards.

Noted: The Clerk had submitted a Claim Form and relevant Invoice for the claim of a further payment of £280.00 from the Fund to complete the installation of the Parish Council noticeboards, with installation to be carried out by Ideal Landscaping and Fencing of South Woodham Ferrers.
Councillor Nunney was thanked, in absentia, for organising the submission of the Invoice.

Members discussed notices from Dengie Hundred Group of Parish Councils

Resolved: Members resolved that following Councillor Chappell's request on behalf of DHGPC, the Council would in future place relevant notices of DHGPC meetings on the two Parish Notice boards.

Action: The Clerk to make available relevant DHGPC notices received by email, for Councillors to place on Parish noticeboards.

18/122 Defibrillator for the Village

Members discussed progress on commissioning of the village defibrillator.

Noted: Councillor Pilgrim reported that an electrician had been met on site to enable the preparation of an estimate for electrical works for the installation of the defibrillator.

Resolved: Members resolved that during Councillor Pilgrims' absence on holiday, a villager of Stow Maries, Mr D Stratton, had been delegated to liaise with the electrician over the quotation for, and the installation of the defibrillator.

18/123 Armed Forces Covenant Funding for communities wishing to host the installation of up to ten 'There But Not There' silhouettes for seat/benches.

Resolved: After discussion amongst members and considering the likelihood or otherwise of obtaining official permission from the Church authorities for such an installation, it was resolved not to pursue the placing of figures amongst the graveyards in honour of our fallen, as previously proposed by Councillor Chappell.

18/124 Correspondence

1. Maldon District Statement of Community Involvement (SCI)

Noted: The relevant correspondence was discussed, but no further action was taken.

2. EALC Focus Groups

Resolved: Members, after considering correspondence received from the Office and Training Coordinator of EALC (which discussed the possibility of work within the community to identify vulnerable people and to establish initiatives to support them via local groups), resolved to make the information available on the Council website for villagers to pursue if they so wished.

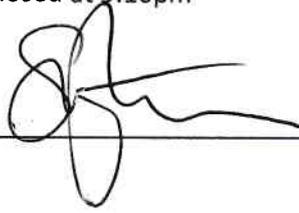
Action: The Clerk to publish the correspondence, dated 13 June 2018, on the Parish website.

18/125 Items for next agenda at Council meeting on 16th July 2018

1. Obtaining quotation for removal of dead tree on land owned by the Council at the far end of The Street, Stow Maries.

Meeting closed at 9:16pm

Signed: _____

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

Date: _____

16/7/18