



## Stow Maries Parish Council

Minutes: Extra Ordinary Council Meeting

The Church of St Mary & St Margaret

7:30pm, 16 August 2018

### 18/144 Members attending, apologies for absence and other attendees

**Chairman:** Councillor Hollington.

**Members:** Councillors Pilgrim, Chappell and Gilmore.

**Attendees:** The Clerk and three members of the public.

**Apologies:** Councillor Nunney.

### 18/145 Declaration of Interests

There were no declarations made.

### 18/146 Council Procedures

1. Consider revised Financial Regulations.

**Noted** Members noted that the Clerk had inadvertently transferred £11,500 from the Community (Current) to the Premium (Savings) Account, which is above the limit in Council's Financial Regulations and transferred other amounts without following the correct process. Members will ensure that they monitor the bank accounts and Financial Regulations more rigorously in the future.

**Noted** Members noted that contrary to previous views, the standard Council procedures are not sufficient for its needs. Members noted the Clerk has redrafted the Financial Regulations, it is work in progress.

**Action** The Clerk to publish this draft, dated 16 August 2018, on the Council's website.

2. Consider an additional Budget category for contingency expenses.

Members discussed its needs for adequate budgetary controls and setting of the Parish Precept.

**Resolved** Members decided to add a Contingency Category to the budget allowing it to better identify the control over a need to spend against an unpredicted amount during a financial year. Having reviewed the financial reports circulated by the Clerk before the meeting, Members decided to set a limit of £1,000 for the financial year 2018/2019.

### 18/147 Planning

1. Consider quote from Paul Goring, Acoustician, for a critique of the Sharps Gayler assessment of noise impact for the increase in planned flights at Stow Maries Great War Aerodrome.

Members discussed the proposal. They were of the opinion that maybe Maldon District Council have not read its previous letters and reports, specifically addressing noise assessment. Members believed by engaging an Acoustician to produce a professional report would avoid continuation of the previous back and forth correspondence. The Chairman invited members of the public to make any comment as he wished the Council to represent the whole Village in the matter of noise as some parts were more affected than others.

Members agreed the applicant's noise consultant Sharps Gayler have produced a "numbers" report to predict the impact on the Village and the officers at Maldon District Council are wrong and are not making a recommendation on a fair basis.

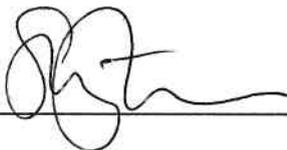
**Resolved** Members agreed to commission Paul Goring to produce his report.

2. If Council approves the above quote, then consider submission of the report with a covering letter to Maldon District Council at the earliest opportunity.

Members discussed steps leading to the likely hearing of the upcoming planning application. The Chairman stated that he would be speaking on behalf of the Council.

- Resolved** Members agreed to send its own report as proposed by Paul Goring in support of a further letter to Maldon District Council.  
Further, Members agreed to pay for the report out of the new Contingency Category and budget for no more than two extra hours in case the delivered report needs amending.
- Action** The Clerk to work with Mr Roy Martin to ensure that Paul Goring's report meets the Council's needs and send it with a covering letter to Paul Dodson who is now Director of Strategy Performance and Governance, copying the County and District Councillors. This must be delivered by Thursday 23<sup>rd</sup> August, in case the relevant planning application FUL/MAL/17/01071 is on the agenda for the North West Planning Committee meeting on 3<sup>rd</sup> September. Further, the Clerk to put the report on the Parish Council's website.

Meeting closed at 8:30pm

Signed:  Date: 17/9/2018