



Stow Maries Parish Council

Minutes: Council Meeting

The Smythe Hall

7:30pm, 15 October 2018

18/167 Members attending, apologies for absence and other attendees

Chairman: Councillor Hollington.

Members: Councillors Pilgrim, Chappell and Gilmore.

Attendees: County Councillor Channer, District Councillor White. the Clerk and five members of the public.

18/168 Declaration of Interests

Councillor Hollington has a pecuniary interest in the bridge on Bridleway 24.

18/169 Minutes from Council meeting on 17th September 2018.

Noted: Councillor Hollington had spoken with the two companies responsible for the tractors that had been observed travelling at excessive speed through the Village

Action: The Clerk should write to Dengie Crops Ltd. and Skeggs Agri Ltd, on the Council's behalf, with a suggestion that in future the designated through route using Lower Burnham Road (B1012) and Fambridge Road (B1010) should be used instead of passing through Stow Maries and Cold Norton villages:

Resolved: The minutes of the Council Meeting held on 17th September 2018 were accepted and signed as a true record.

Action: The Clerk to file and update the Council's website.

18/170 Questions and points of interest from press and public.

1. A member of the public brought to Members attention the recent death of Charles Perry who used to live in Church Lane.

18/171 Essex County Council.

Councillor Channer's last report was available on the Parish Council's website. Councillor Channer contributed during various agenda items.

18/172 Maldon District Council.

1. Councillor White did not have anything in particular to report.
2. Councillor White requested to be sent an additional copy of the letter of 17th September 2018 from Paul Dodson of Maldon District Council as she had been unable to access her emails for a while.

Action: The Clerk to email the letter.

3. Parish Trigger and paperless planning.

Members discussed with Councillor White the removal of the Parish Trigger and believed that "calling in" of a planning application was working to their satisfaction Councillor Channer mentioned that some Parishes had considered using a computer connected projector to display documents.

Action: The Clerk to research using a computer connected projector.

18/173 Planning

1. Consider any new planning applications.
 - a. Application No: 18/01195/HOUSE; Proposal: Two storey side extension, single storey rear extension & internal alterations; Location: All Saints Woodham Road Stow Maries Essex.

Resolved: Members discussed the application and raised no objection.

Action: The Clerk to submit the response to Maldon District Council.

2. Chelmsford City Council Draft Local Plan.

Resolved: Members discussed the letter of 25th September 2018 from Jeremy Potter of Chelmsford City Council and the impending Independent Examination hearing sessions starting on Tuesday 20th November 2018. Members resolved to write directly to the Planning Inspector stating clearly that the appropriate statutory procedures were not followed by Chelmsford City Council in its consultation on the Chelmsford Local Plan.

Members resolved not to attend appropriate hearing sessions.

Action: The Clerk in consultation with Members, to write to the Planning Inspector by 22nd October 2018.

3. Stow Maries Great War Aerodrome.

Resolved: Members resolved to take no action pending feedback from Councillor White (Refer to 18/172, sub-item 2).

18/174 Highways and Public rights of way

1. Essex County Council Highway Briefing.

Action: Councillor Chappell would attend and report back at the next Council meeting.

2. Consider involvement in Essex County Council's Devolution Pilot Scheme.

Resolved: Members ratified the view of the Chairman that this is a good idea for Stow Maries.

3. Consider any outcomes from previously submitted list of issues.

- a. Consider acceptance of offer for replacement signpost at junction of Bridleway 24 and Footpath 15 and commitment to erect it.

Resolved: Members resolved to accept the offer. The signpost should be delivered to Councillor Hollington at Little Hayes Farm.

Action: Under direction from Councillor Channer, the Clerk to write to Councillor Kevin Bentley of Essex County Council.

The list of outstanding issues was discussed in open forum with Councillor Channer. Councillor Channer requested more details over the question of ownership of the hedges along the south-side of The Street near the junction of Church Lane.

Action: The Clerk to update the list on the Council's website - <https://www.essexinfo.net/stow-maries-parish-council/transportation/highways-issues/>

Councillor Channer requested more details over the question of ownership of the hedges along the south side of The Street near the junction of Church Lane.

Action: The Clerk to send details including a map.

4. Consider any action on the state of the railway bridge in Church Lane and the recent refusal to resurface its carriageway.

Noted: Matthew Irwin, Civil Engineer of Historical Railways Estate has informed the Clerk that the bridge will be assessed in this Financial Year.

18/175 General Data Protection Regulations (GDPR).

Noted: It was noted that Councillors Hollington, Gilmore and the Clerk were receiving electronic electoral registers with updates. If any Member or the Clerk left the Council, then these documents will be deleted.

18/176 Financial matters

1. Consider quarterly reports, including bank reconciliation.

Noted: Members discussed and noted the reports. The costs of the defibrillator were discussed as they were unclear. The Clerk provided clarity.

Action: The Clerk to write to Members with a fuller explanation.

2. Consider budget for 2019 to 2020 and beyond.

Noted: Members noted that they should be considering a three-year budget.

3. The Clerk - monthly salary, expenses and PAYE of £430.69; for HMRC £46.80.

4. Essex Air Ambulance donation of £100.00.

Noted: The above invoices, items 3 and 4, were presented for payment

5. Consider purchase order to transfer ownership of the Clerk's mobile 'phone to ownership by the Council.

Approved: A purchase order was signed by the Chairman and Vice-Chairman.

6. Consider proposal to incorporate unspent capital amounts into normal unrestricted funds.

Noted: The proposal was noted for further discussion.

7. Consider any likely need for additional funding in the foreseeable future.

Resolved: Members discussed any possible need and decided that none was needed in the foreseeable future beyond that listed in the draft budget proposals.

18/177 Defibrillator for the Village

Noted: Councillor Pilgrim was still investigating publicity and training.

18/178 "Orchards East" Heritage Lottery Fund Project.

Councillor Hollington has not been able to give this matter much attention.

18/179 Councillor Status

1. Councillor current vacancy - Consider actions following the resignation of Councillor Nunney.

Resolved: Members accepted Councillor Nunney's resignation. Members recognised that more assistance with Council matters is required and would consider members of the public being more involved.

Action: Members would enquire whether appropriate parishioners would be interested in being co-opted to fill the casual vacancy.

2. Consider plans for continuity of the Parish Council post April Election 2019.

Noted: Members recognised the need to ensure continuity of the Parish Council post May 2019.

18/180 Correspondence

There was no correspondence to distribute.

18/181 Items for next agenda: meeting 19th November 2018.

There were no specific items requested.

Meeting closed at 9:20pm

Signed:  Date: 19/11/2018