

WOODHAM WALTER PARISH COUNCIL

NOTICE OF ORDINARY MEETING

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held in the Women's Club, Top Road on Monday 14th October 2019 at 8pm. All councillors are hereby summoned to attend.

Signed*Jacky Bannerman*.....

CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. **Welcome**
2. **Apologies For Absence**
3. **Disclosure of Interests/Consideration of Dispensations** To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).
4. **Public Forum**
5. **To approve Minutes of Ordinary Parish Council Meeting held on Monday 9th September 2019 and the Extra Ordinary Parish Council Meeting held on Monday 30th September 2019.**
6. **Matters Arising from the minutes.**
7. **Planning – APPLICATIONS**
 - 7.1 19/0103/LDP Grove Manor, Herbage Park Road
Claim for Lawful Development Certificate for a proposed new gym building.
 - 7.2 To note any other Planning Applications received.
8. **Planning – DECISIONS**
 - 8.1 19/00633/FUL Guys Farm Lodge, Manor Road **WITHDRAWN**
Variation of condition 4 on approved planning permission FUL/MAL/16/00088 (Demolition of bungalow and the construction of a 4 bedroom house).
 - 8.2 19/00988/SCR Land at Warren Estate **EIA NOT REQUIRED**
Request for screening opinion under regulation 6 of the Town & Country Planning (Environmental Impact Assessment) Regulations 2017 for 72 holiday lodges, extension of car park, internal access road, multi-use games area and golf training centre.
 - 8.3 To note any other Planning Decisions received.
9. **Other Planning Matters**
 - 9.1 Enforcement Updates to be noted
 - 9.2 To note any other Planning Matters to report.
10. **Reports Of the District/County Councillor**
11. **Payments**
To approve the following payments as listed in the Payment Schedule.

Ref:	Payee	Gross	VAT	Net
11.1	E-on	30.71	1.46	29.25
11.2	A&J Lighting Solutions	25.20	4.20	21.00
11.3	Mrs J Bannerman	698.23	0.00	698.23
11.4	Mrs J Bannerman (Expenses)	31.43	0.00	31.43
11.5	DW Maintenance (Estimate)	70.00	0.00	70.00
11.6	Woodham Walter Village Hall (Hire of hall) (Estimate)	50.00	0.00	50.00
11.7	SLCC Essex (Clerks Training Day)	12.00	0.00	12.00

12. **Other Financial Matters**
 - 12.1 Summary of Accounts to date.
 - 12.2 Financial Regulations. To adopt the latest Financial Regulations.
 - 12.3 To note ¼ly Financial Report to end of September 2019.

13. Other Council Matters

- 13.1 Woodham Walter Common. Essex Wildlife Trust. Await information re: agreement.
- 13.2 Bell Meadow Village Association. To note the AGM will be held on 27th November at 7pm
- 13.3 Community Protection Team – await report
- 13.4 Bell Meadow Playground. To receive report and to note the minutes of the last meeting.
- 13.5 Clerks Progress Report – to note
- 13.6 Emergency Plan - Review
- 13.7 Website Update - Report
- 13.8 Remembrance Sunday 10th November – to agree representative from the Parish Council to attend and lay wreath.

14. Consultations/Questionnaires

- 14.1 Polling District, Polling Places and Polling Station Review – MDC.
- 14.2 Police & Crime Plan survey www.essex.pfcc.police.uk/make-a-difference/

15. Highways & Infrastructure

- 15.1 Sustrans Cycle Signposts – Await works.
- 15.2 Closure of Hoe Mill Bridge – for erosion protection works. Progress report requested.
- 15.3 Water leak West Bowers Road – reported to ESW and fixed within 24 hours.

16. Local Issues

- 16.1 Bell Meadow
 - i. Goalposts – Cllr. Bunn to cable tie nets and submit expenses for wire clips. Await.
 - ii. Tree watering –Reminder for Councillors to water the trees during their inspections.
 - iii. Request for permission to metal detect on Bell Meadow
 - iv. To note any other issues/ comments from inspections and ensure document is updated.
- 16.2 Footpaths Report.
- 16.3 School Report. Cllr. Symons to report.
- 16.4 Community Protection Team report
- 16.5 Community Speed Watch – to consider if the scheme should continue in the village.
- 16.4 Litter. Fly tip in Common Lane reported by resident.
- 16.5 Broadband Update. Cllr. Brown to report.
- 16.6 Telephone Box/Defibrillator – Cllr. Tompkins to report.
- 16.7 Hoe Mill Lock (Parking & usage) – await further information
- 16.8 Crime Awareness & Prevention
 - i. To consider any actions following the Crime Awareness meeting
 - ii. Danbury PCSO – Cllr. Symons to report on findings
 - iii. Neighbourhood Watch – to consider if measures to enhance the scheme would be beneficial.
 - iv. Crime reports – 1) concern that resident has been victim of fraud following theft from external postbox. 2) Interference with horses report at West Bowers Lane.
- 16.9 Warren Event – No further responses or comments received regarding Fuel Fest. Classic Car Show did not result in any complaints to Parish Council.
- 16.10 Dog Waste Bin request for Rectory Road/Blue Mill/West Bowers end of village.

17. Matters Raised by Local Residents

- 17.1 Bassetts Lane Sewage – notification from resident. On-going.
- 17.2 Maldon ½ Marathon – report from resident that Cut-a-Thwart Lane was closed to traffic during the race. Clerk queried this with organiser and was told this should not have been the case and they will speak to the marshalls. I have requested that they inform us in advance of next year's race.

18. Correspondence

- 18.1 Various items of correspondence have been emailed to Councillors or put in drop box.
- 18.2 Any relevant information for the village has been posted to the Noticeboard pages on the website. Where space allows this is also posted on the noticeboard outside Tadpoles nursery.
- 18.3 United in Kind campaign launched. County wide campaign to tackle social isolation and loneliness in Essex.

19. Points of Information and Items for the next Agenda

20. Date of Next Parish Council Meeting:

Date of next Ordinary Parish Council Monday 11th November 2019 at 8pm in Women's Club.

Dated: 8th October 2019