

WOODHAM WALTER PARISH COUNCIL
NOTICE OF ORDINARY MEETING

Dear Sir/Madam

I give notice that there will be a meeting of Woodham Walter Parish Council to be held in the Women's Club, Top Road on Monday 9th September 2019 at 8pm. All councillors are hereby summoned to attend.

Signed*Jacky Bannerman*.....
CLERK TO THE PARISH COUNCIL

To Councillors and Members of the Public

BUSINESS TO BE TRANSACTED

Members are reminded that they should declare an interest with regard to items on the agenda when appropriate. There will be a session at the meeting when parishioners can discuss items on the agenda or other village matters.

1. Welcome

2. Apologies For Absence

3. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members are reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. Public Forum

5. To approve Minutes of Ordinary Parish Council held on Monday 8th July 2019

6. Matters Arising from the minutes.

7. Planning – APPLICATIONS

7.1 19/00720/HOUSE Jasmine House, Blue Mill Lane

Proposal to demolish existing cart lodge and replace with new.

To note that Clerk had responded to the application using delegated powers having reviewed comments received by Councillors. The response was to raise no objection but to request a condition be attached to restrict the building to purposes ancillary to the dwelling house and not for habitation.

7.2 19/00785/COUPA Land at Oak Farm, Oak Farm Road

Notification for prior approval for a proposed change of use of agricultural building to No.5 dwellinghouse (Class C3) and for associated operational development.

To note that Clerk had responded to the application using delegated powers having reviewed comments received by Councillors. The response was to recommend refusal for the same reasons as were detailed in the previous application (with a couple of modifications) at the same location 19/00330/COUPA.

7.3 19/00633/FUL Guys Farm Lodge, Manor Road

Variation of condition 4 on approved planning permission FUL/MAL/16/00088 Demolition of bungalow and the construction of a 4 bedroom house)

To note that Clerk had responded to the application using delegated powers having reviewed comments received by Councillors. The response was to raise no objection but make the following comment: Woodham Walter Parish Council have no objections but make the following observation; that they hope the Conservation Officer views the building as the carpenters' marks look very interesting and possibly suggest that the building was originally constructed elsewhere.

Councillors ask that if Officers/Members are minded to approve the application, that a condition is attached to restrict the building to purposes ancillary to the dwelling house and not for habitation.

7.4 19/00843/FUL The Warren, Old London Road

New surface to existing carpark.

To note that Clerk had responded to the application using delegated powers having reviewed comments received by Councillors. The response was to raise no objections but make the following comment: Councillors consider that it is a shame that a listed building will be fronted by a sea of tarmac as the building will gain an urban character. The Parish Council will defer to the Conservation Officer's recommendation.

7.5 19/00838/FUL & 19/00839/LBC Ashmans, Curling Tye Lane

Conversion of domestic outbuilding into annexe.

7.6 To note any other Planning Applications received.

8. Planning – DECISIONS

8.1 19/00500/HOUSE High Oaks, Manor Road

APPROVE (DEL)

Single storey side extension, part single and part two storey rear extension, new access, new garage building and closure of existing driveway entrance with hedgerow.

8.2 19/00592/FUL Grove Manor, Herbage Park Road

REFUSE (DEL)

Construction of a tree house and extension of residential curtilage

8.3 19/00647/HOUSE Grove Manor, Herbage Park Road

APPROVE (DEL)

Construction of a second-floor inset roof terrace, 2 no. dormer windows, 2 no. rooflights, new exterior entrance to annexe, orangery extension, outbuilding and spa area to rear of existing swimming pool within space of existing garage.

8.4 19/00584/HOUSE White Barn, Blue Mill Lane **REFUSE (DEL)**
2 bay cart lodge with side storage and new access.

8.5 19/00720/HOUSE Jasmine House, Blue Mill Lane **REFUSE (DEL)**
Proposal to demolish existing cart lodge and replace with new.

8.6 To note any other Planning Decisions received.

9. Other Planning Matters

9.1 Enforcement Update

9.2 Appeals

i) 19/00214/HOUSE Appeal Ref: APP/X1545/D/19/3230435 **APPEAL DISMISSED**

Wincroft, Little Baddow Road, Woodham Walter

Ground floor side extension, additional living space in roof, pitched roof added to existing garage.

ii) 19/00430/FUL Appeal Ref: APP/X1545/W/19/3233679 **APPEAL NOTIFICATION**

Annexe Shrubbery Farm, Curling Tye Lane

Conversion of ancillary granny annexe to residential dwellinghouse.

9.4 Dead and dangerous tree – removal of deal branches on trees located at the top of Bell meadow. Letter received from MDC confirming consent for removal of deadwood.

9.5 To note any other Planning Matters.

10. Reports Of the District/County Councillor

11. Payments The following payments to be authorised and cheques duly signed. NB: August payments were made outside of the meeting.

Ref:	Payee	Gross	VAT	Net
August Payments				
11.1	E-on	31.73	1.51	30.22
11.2	A&J Lighting Solutions	25.20	4.20	21.00
11.3	Mrs J Bannerman	557.75	0.00	557.75
11.4	DW Maintenance	210.00	0.00	210.00
11.5	MDC (Community Protection Team)	332.83	55.47	277.36
11.6	MDC (Parish Elections)	69.15	0.00	69.15
11.7	Barclays Bank Charges	0.95	0.00	0.95
September Payments				
11.8	E-on (Estimate)	31.73	1.51	30.22
11.9	A&J Lighting Solutions	25.20	4.20	21.00
11.10	Mrs J Bannerman	425.20	0.00	425.20
11.11	Mrs J Bannerman (Expenses)	30.85	3.66	27.19
11.12	DW Maintenance (Estimate – await invoice)	140.00	0.00	140.00
11.13	MDC (Grass Cutting - Q1)	146.34	24.39	121.95
11.14	RCCE (Annual Membership)	52.80	8.80	44.00
11.15	Barclays Bank Charges	0.16	0.00	0.16
11.16	HMRC ¼ly PAYE	97.00	0.00	97.00
11.17	Skippers Ground Maintenance (BM Trees)	180.00	30.00	150.00
11.18	LJ Print (Crime leaflets)	13.24	0.00	13.24

12. Other Financial Matters

12.1 Summary of Accounts to date.

12.2 Playground funds – clerk to report on advice received regarding accounting

12.3 Financial Regulations Review

12.4 2018/19 Annual Governance and Accountability Return . Clerk is disappointed to report that an ‘except for’ matter has been raised. *The smaller authority has not restated the 2017/18 figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners’ Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability.*

12.5 Bank Charges in August of 0.95 and September of 0.16

13. Other Council Matters

13.1 Woodham Walter Common. Essex Wildlife Trust.

13.2 Bell Meadow Village Association. Cllr. Hughes to report.

13.3 Community Protection Team Report.

13.4 Bell Meadow Playground – update.

13.5 Clerks Progress Report – to be noted

13.6 OLB Plan – Cllr. Tompkins is due to meet with Church representatives.

13.7 Emergency Plan – to be noted

13.8 Website – it has been announced that ECC will no longer support the Essex Info.net website hosting from March 2020. The Parish Council will need to host our own website. We already have website hosting with our email hosting at www.woodhamwalterpc.org and this will become our website. We need to find out how to transfer all the documents from the existing website to the new website. Await information from EALC and SLCC who are looking into options. Clerk may need some training. There is also likely to be a cost implication which will be needed to build the new website, this may be an external company or clerk time.

14. Consultations/Questionnaires

15. Highways & Infrastructure

15.1 Sustrans Cycle Signposts – meeting took place and it was agreed that the posts will be removed and replaced with one post installed in the position suggested by the Parish Council. Await works.

15.2 Footpath Works – Update from Cllr. Channer?

15.3 Winter Salt Bag Partnership 2019/20 Season. The salt will be moved from The Bell to Skippers yard and they will be contracted to spread salt as required.

15.4 Closure of Hoe Mill Bridge – for erosion protection works. 27th August to mid-November. To note that representations were made to highways and traffic management company regarding the initial signage and road closure barriers. (On-going) 3/9/19 Clerk has chased up again with Highways, Traffic Management Company and County/District Councillors. Clerk has attached laminated Woodham Walter Open posters to the signposts.

15.5 Chippings at Footpath 36 causing concern for safety and potential for river blockage. Clerk wrote to UK Powernetworks/Contractors raising concerns and they actioned removal of chippings.

16. Local Issues

16.1 Bell Meadow

16.2 Footpaths Report. Cllr. Warren to report. Note Orienteering Event – Danbury Ridge/Woodham Walter Common on 22nd September.

16.3 School Report. Cllr. Symons to report.

16.4 Litter.

16.5 Broadband Update. Cllr. Brown to report.

16.6 Telephone Box/Defibrillator – Cllr. Tompkins to report.

16.7 Hoe Mill Lock (Parking & usage) – Update. Correspondence with Essex Waterways Ltd.

16.8 Crime Awareness & Prevention Meeting set for Monday 23rd September.

- Leaflets for delivery.
- Confirmed exhibitors
- Parish Council display board?
- Setting up hall (hall booked from 6.30)
- Refreshments?
- Danbury PCSO – possibility of sharing being investigated.

16.9 Warren Event – Fuel Fest Sunday 11 August 2019. To note that after receiving many complaints from residents of Woodham Walter and surrounding parishes including Ulting, Little Baddow and Danbury about the inappropriately excessive level of noise from the event, clerk wrote to The Warren Estate, MDC Licensing & Enforcement, Essex County Council Highways, Essex Police copied to District Councillors, County Councillor and neighbouring Parish Councils.

Mark Durham as he was involved with the event (outside of his District Council role) had responded.

MDC Environmental Health have responded. Await other responses. Clerk to chase.

16.10 Outpost Project – an art installation at The Wilderness by Robert McFarlane 9th-30th September.

17. Matters Raised by Local Residents

17.1 Bassetts Lane Sewage – notification from resident. Clerk wrote to MDC. Clerk forwarded details to DC and CC and they both chased up. On-going.

17.2 Dog Waste Bin request for Rectory Road/Blue Mill/West Bowers end of village.

18. Correspondence

18.1 Various items of correspondence have been emailed to Councillors or put in drop box.

18.2 Letter of thanks from Womens Club and Village Hall for Annual Community Grants

18.3 RCCE – Neighbourhood Planning Coffee Morning – 27th Sept, 1030-1.30 Woodham Ferrers

19. Points of Information and Items for the next Agenda

20. Date of Next Parish Council Meeting:

Date of Crime Awareness & Prevention Evening – Monday 23rd September from 7pm

Date of Playground Presentation Evening – Monday 7th October from 7pm

Date of next Ordinary Parish Council Monday 14th October 2019 at 8pm in Women's Club.

Dated: 3rd September 2019