

WOODHAM WALTER PARISH COUNCIL

COMMUNITY ENGAGEMENT STRATEGY

Woodham Walter Parish Council engages with the Community through the following methods:

- **Annual Parish Report** – All community organisations are invited to submit reports for the printed report which is distributed to all addresses in the Parish prior to the Annual Parish Meeting.
- **Annual Parish Meeting** – All Community Organisations are invited to attend the meeting. Residents of the village are invited by an advertisement in the Annual Parish Report which is delivered to every address in the village prior to the meeting. The meeting is also advertised on the web-site, the noticeboard and in the Parish Magazine.
- **Action points following Annual Parish Meeting** – The Parish Council makes a list after each Annual Parish Meeting and always takes details of questions to the next Parish Council Meeting for consideration and/or action.
- **Timetable of Meetings** – The timetable of meetings is placed on the web-site, noticeboard and printed in the Annual Parish Report.
- **Meetings** - All Agendas for meetings are publicised on the web-site and the village notice board.
- **Public Meetings** – These are held for any large planning applications or subjects of interest to the village. Notices of the meeting are publicised in Parish Magazine where time allows and, on the noticeboards, website and by email to anyone registered with the Parish Clerk to receive email information.
- **Web Site** – The web site is used for consultation and comments. There is an email link directly back to the Parish Office. Extensive information regarding the Parish and the village can be found on this site.
- **Public Forum** – The public are continually invited to attend all Parish Council Meetings. There is a permitted time of 15 minutes allowed in all Agendas for the Public to speak.
- **Items on Agendas** – The public are continually invited to express their views and frequently send copies of their response to Planning Applications to the Parish Council and request items on Agendas for discussion.

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- **Contact Details** – The Parish Council display contact details on the Web-Site. Noticeboards and editorials.
- **Village Design Statement** -The Council consulted widely with the public when completing the Village Design Statement. Regular articles continue to appear in the Parish Magazine. The website contains information on the VDS.
- **Litter Pick** – We have purchased some litter pickers and hoops which are distributed to local volunteers who have adopted various roads in the parish and keep their areas litter picked on an ad-hoc basis. The Parish Council organises an annual litter pick in February which is advertised in the Parish Magazine and the aim is to litter pick the whole village.
- **Primary School** - The Parish Council has a Parish Council representative on the school's governing body.
- **Neighbour Consultations** – The Parish Council consults neighbours when planning applications are received.
- **Bell Meadow Village Association** – The Parish Council formed The Bell Meadow Village Association who organise the Bell Meadow Event on our behalf. A Parish Councillor maintains a position on the committee.
- **Allotments Association** – The Parish Council negotiated with the landowners an area for allotments and a parish councillor maintains a position on the committee.
- **Bell Meadow Playground** The Parish Council has formed a Working Party to consider building a playground at Bell Meadow. A questionnaire was delivered to all properties in the parish. A presentation to update the community was given at the Annual Parish Meeting which was advertised in the Annual Report and parish magazine. Future consultations will take place which will be duly advertised in the Parish magazine and website.
- **Village Email** The Parish Clerk sends out a village email from time to time with information relevant to the parish.

Date: July 2015. Updated 23rd April 2018

Adopted on:	Date:	Minute Reference: