

MINUTES

Minutes of Meeting of Woodham Walter Parish Council
Held at 8pm in Women's Club, Top Road, Woodham Walter.

Monday 10th January 2011

Present:

Mark Durham (Chairman)
James Bunn (Vice Chairman)
Angus Neale
Claire Robinson
Peter Warren

Others: Jacky Bannerman (Clerk) Christine MacDonald (Village Agent)

Public: 1

375. Welcome Cllr. Mark Durham welcomed those present to the meeting.

376. Apologies For Absence Apologies were received and accepted from Cllr. David Potter, Cllr. Colin Warner and District Councillor Sheila Young.

377. Register of Declared Interests No interests were declared and the book was duly signed.

378. Public Forum

There was one member of the public present.

Mr Mark Harrison was in attendance as the applicant in the Planning Application for Hoe Farm. He outlined the plans and explained the permission for change of use was relating only to a corner of the paddock with the remainder to be retained as an agricultural paddock. He hoped that with the additional details submitted in this application and the concerns over safety that councillors would look sympathetically at the proposal. He will also seek advice on the precise boundary as it may be necessary to reduce the hedge.

379. Minutes Of The Parish Council Meeting Held On 13th December 2010. The minutes were approved as a true record of the meeting and duly signed.

380. Matters Arising

380.1 (257.3) School Playground – Clerk is awaiting school playground list with manufacturer/ installation coding and inspection dates. This has been requested.

380.2 (370.13) Wood Corner – thanks to Cllr's who attended retirement function for on-site manager, Del Butcher. Councillor's reported that Mr Butcher was moved by the gesture of an engraved decanter. No news has been received on his replacement.

381. Planning – APPLICATIONS

381.1 FUL/MAL/10/00906 Hoe Farm, Hoe Mill Road

Change of use of land from paddock to residential. Retention of gated entrance and new vehicle crossover.

Two councillor's did not object to the plans as it was felt to be a minimal amount of land in question and the safety implications made a compelling case.

All other Councillors raised objections on the grounds that the paddock is agricultural land and they are generally opposed to a change of use of such land in the parish. It is understood that the land should be used only for purposes incidental to the residential enjoyment of the dwelling and a drive would amount to a residential feature outside the domestic curtilage of Hoe Farm. The open nature of the countryside in this location should be maintained. They were concerned that developing the paddock would set a precedent for other properties with adjoining agricultural land in the village. Councillors did not feel that the proposed new entrance would improve safety for vehicles entering or exiting this property. It was also noted that the Agricultural Land Declaration on the application form appears to be incorrectly completed. Clerk to write accordingly.

382. Planning - DECISIONS

382.1 HOUSE/MAL/10/00954 Holly Lodge, Hop Garden Lane **APPROVE (Delegated)**

Two storey extension and internal alterations.

382.2 HOUSE/MAL/10/00937 19 Rectory Road **APPROVE (Committee)**

Two storey & single storey rear extension and addition of window to flank elevation at first floor level.

383. Other Planning Matters

383.1 Falconers Lodge. Meeting with surveyor from Barclays Bank, Mark Woodger, Conservation Officer, ECC & English Heritage. Meeting cancelled due to snow, rescheduled date to be confirmed.

- 383.2 Minerals Development – drop in session at Danbury Village Hall on 1st February from 11.30am-6.30pm re: Tyndales Farm.
- 383.3 Noted MDC are trialling public speaking at North-Western Area Planning Committee.
- 383.4 For Information: Notification of Appeal by Ridgewind Ltd re: Middlewick Farm & Wraywick Farm, The Marshes, Southminster.
- 384. Payments** The following payments were authorised and cheques duly signed.
- 384.1 e-on – Monthly DD - Noted the account is currently £120.70 in credit. (Minute ref: 331.1)
- 384.2 A&J Lighting Solutions – Monthly DD
- 384.3 Clerks Salary + Allowance/Expenses
- 384.4 National Society of Allotment & Leisure Gardeners Ltd £66.00
- 384.5 Woodham Walter Women's Club £71.50 (Hire of Hall)
- 385. Other Financial Matters**
- 385.1 To approve 2011/12 Budget and Precept Requirement. Cllr. James Bunn proposed and Cllr. Peter Warren seconded that the precept remain at the same rate £10,449.00 equating to an annual charge of £37.08 per Band D property. All other councillor's in agreement. Clerk to send relevant form to MDC.
- 385.2 Noted MDC Service Priorities – Options to reduce costs and generate more income.
- 386. Report Of The District Councillor** No report available.
- 387. Highways**
- 387.1 Clerk to chase up salt for salt bin.
- 387.2 Herbage Park Road – clerk to inform Highways of safety concerns due to loose surface dressing and request road sweeper attends.
- 388. Local Issues**
- 388.1 **Bell Meadow/Playground** The book was duly signed no incidents reported. Councillor's discussed information received from school regarding building works which are due to start on 17th January. Fencing around building area will be erected. Councillor's agreed that it would be sensible to make weekly inspections of the community playground during the building period, the councillor on the rota will carry this out alongside regular inspection of Bell Meadow.
- 388.2 **Footpath Officer Report** Cllr. Warren to report missing FP18 sign post.
- 388.3 **Crime Report for Woodham Walter.** No report. The One Place on Wheels visits are now on a Friday from 1-2pm. Next visit which includes the mobile police vehicle – Friday 14th January 1300-1400 at WW Village Hall.
- 388.4 **Neighbourhood Action Panel** Tuesday 11th January 7pm Wickham Bishops VH
- 388.5 **School Report** Email from Geoff Hicks in his capacity as a School Governor informing the building works are due to commence on 17th January. See minute ref: 388.1
- 388.6 **Allotments Report** No report.
- 388.7 **Community Speed Watch** Clerk liaising with CSW to arrange training, our SPOC for this scheme is PC Tony England. Clerk attended meeting of local representatives on 5th January and reported that the scheme is now receiving full support of Essex Police who will attend a session once per month in the village, they will also carry out full checks on vehicles reported via scheme. Overall the initiative is now credible and should prove more effective.
- 388.8 **Litter** The February litter pick will be on Saturday 12th February, meeting at the school at 10am. Clerk will bring litter pickers and hoops. Cllr. Warner to supply bags. Clerk has reported rubbish to MDC along Manor Road after Mark Harrison informed of problem.
- 388.9 **Village Agent** Cllr. Durham opened the meeting up to Mrs MacDonald who informed councillor's that continued funding beyond the pilot had been secured. She has produced a list of area which she has been involved in. Mrs MacDonald then left the meeting room at 8.50pm.
- 388.10 **Mike Woodcraft Report** Some copies still available in Chapel Stores.
- 388.11 **Street Lights** Clerk has reported the timing issues with the village street lights. These will be reset. Councillors/residents are asked to keep a watching brief and report any further issues to clerk. The lights should be off between Midnight and 5am. Clerk also to chase A&J Lighting regarding ivy cuttings left on The Street.
- 388.12 **Mobile Library** Timetable received. No changes to Woodham Walter times.

389. Miscellaneous

389.1 Annual Parish Meeting & Report – Councillor’s agreed that the Annual Parish Meeting will take place on Monday 11th April 2011 followed by the April Parish Council meeting. Clerk to book village hall. Clerk to write to contributors for the annual report, the deadline for reports will be 20th February in order that the report can be compiled and printed in time to be delivered with the April Parish Magazine.

390. Correspondence

390.1 MDC Green Infrastructure Study – report available on line. (Details in circulation)

390.2 ECC – Consultation on Essex Local Transport Plan (deadline 11 Feb 2011)

391. Points Of Information

391.1 Cllr Durham requested clerk check on May election information.

392. Date of Next Parish Council Meeting: Monday 14th February 2011.

Signed

Dated

Meeting ended at 9.35pm