

MINUTES

Minutes of Meeting of Woodham Walter Parish Council
Held at 8pm in Women's Club, Top Road, Woodham Walter.

Monday 13th December 2010

Present:

Mark Durham (Chairman)
James Bunn (Vice Chairman)
Angus Neale
David Potter
Claire Robinson
Peter Warren

Others: Jacky Bannerman (Clerk) District Cllr. Sheila Young

Public: 1

357. Welcome Cllr. Mark Durham welcomed those present to the meeting.

358. Apologies For Absence Apologies were received and accepted from Cllr. Colin Warner and Cllr. Claire Robinson.

359. Register of Declared Interests There were no interests declared and the book duly signed.

360. Public Forum There was one member of the public present.

Mr Ivor Brearley was interested to know how the re-launch of the Community Speed Watch scheme was progressing. Clerk informed that she will be attending a training session in January and a training session for all volunteers will be arranged in Woodham Walter early next year. See minute ref: 370.7 for further discussion.

361. Minutes Of The Parish Council Meeting Held On 8th November 2010. The minutes were approved as a true record and duly signed.

362. Matters Arising

362.1 (257.3) School Playground – Clerk is awaiting school playground list with manufacturer/ installation coding and inspection dates. Clerk has received latest inspection report.

362.2 (255.4) War Memorial Shelter Maintenance. Rob Hamilton has been contacted and will carry out repairs in due course.

363. Planning – APPLICATIONS

363.1 HOUSE/MAL/10/00954 Holly Lodge, Hop Garden Lane
Two storey extension and internal alterations.

Cllr. Neale carried out neighbour consultations. Cllr. Robinson & Cllr. Warner both declared interests and did not comment on form, neither was present at meeting.

All other councillors viewed application and no objections were raised. Due to deadline clerk wrote in advance of the meeting.

363.2 FUL/MAL/10/00901 Meadows Barn, Bassetts Lane
Erect cart lodge and gardening store.

Councillor's object to this application on the grounds that the location of the building will result in a detrimental impact to the neighbouring property, The Cottage. Furthermore the application for the Holiday Lodges (FUL/MAL/09/00791) included a car parking area, in our view undercover parking for holiday lets is not warranted. Clerk to write accordingly.

364. Planning - DECISIONS

364.1 FUL/MAL/10/00802 Shrubbery Farm, Curling Tye Lane **APPROVE (Delegated)**
Change of use of outbuilding to ancillary carers annexe.

The conversion of the domestic outbuilding hereby permitted shall be occupied only as an annexe for purposes ancillary and incidental to and in conjunction with the use of the existing property as a single dwelling house and not as a separate or independent unit of residential accommodation. The accommodation shall not have a separate address nor shall be rented out separately.

364.2 HOUSE/MAL/10/00725 10 Church Corner, Herbage Park Rd **REFUSE (Delegated)**
Rear Conservatory.

365. Other Planning Matters

365.1 Falconers Lodge. Meeting with surveyor from Barclays Bank, Mark Woodger, Conservation Officer, ECC & English Heritage. Meeting cancelled due to snow, rescheduled date to be confirmed.

365.2 Old Chapel Stores – illuminated sign does require planning permission and postmaster will be submitting application in due course.

365.3 Minerals Development – information on consultation incl. date for drop in session at Danbury Village Hall on 1st February from 11.30am-6.30pm re: Tyndales Farm.

366. Payments The following payments were authorised and cheques duly signed.

366.1 e-on – Monthly DD - Noted the account is currently £133.68 in credit. (Minute ref: 331.1)

366.2 A&J Lighting Solutions – Monthly DD

366.3 Clerks Salary + Allowance/Expenses

366.4 Paul Williams, Blackwater Landscapes

366.5 A&J Lighting Solutions – Annual Maintenance Replacement lamps £52.29

366.6 Royal British Legion (Poppy Wreath) Cllr. Neale proposed and Cllr. Bunn seconded that we make a £10 donation as well as the £20 cost of the wreath. All councillors in agreement.

366.7 SLCC Membership £82

367. Other Financial Matters

367.1 Budgets & Service Prioritisation – Cllr Durham attended meeting at DHGPC but reported that it was not an entirely helpful meeting as much of the information was not available as many decisions have still to be announced. But with 38% of MDC income coming from central government, it is likely that there will be a reduction in services and an increase in fees. Other income comes from Council Tax and other fees. It is expected that there will be a weekly food waste collection from next year. It may be possible for some parishes to take up certain services, although councillor's did not feel that there were likely to be any suitable services in Woodham Walter.

367.2 Budget. Clerk distributed draft budget. Councillor's discuss precept requirement which needs formal approval at January meeting. It was noted that there is no leeway in the deadline despite the fact that final information from MDC is not yet available. Councillor's to make comments to clerk in advance of the next meeting in order that the budget can be fully prepared for the meeting.

367.3 Laminator – Cllr. Durham proposed purchasing a laminator so clerk can weather proof signs around the village. All councillors in agreement. Clerk to place order.

368. Report Of The District Councillor

District Councillor Young reported that she is due to attend a Budget Seminar and Full Council Meeting and will report back.

369. Highways

369.1 Localism Rangers – clerk to request following work:

- Woodham Walter village sign on Bassetts Lane, clips on the pole are broken.
- Woodham Walter gateway on Herbage Park Road – overgrown hedgerow obscuring signs.
- Woodham Walter sign at Church Corner – black lettering needs re-painting.
- Junction of Herbage Park Road/Oak Farm Road – gravel on carriageway.

369.2 (194.16) Road enforcement signage outside School on The Street. Nothing further.

369.3 Herbage Park Road. Noted white lines at gateway have now been re-painted but no red strips as at other gateways. Clerk to enquire reason.

369.4 Salt Bin – Councillor's should have seen information on salt in recent circulation. Clerk has enquired procedure for refilling bin and been informed that Highways are currently prioritising the current stock to salt the primary network and no salt bins will be refilled at present. Councillors concluded that the Top Road junction was significantly better during the recent spell of snow and the salt bin had proved to be a worthwhile purchase. Thanks to those who had treated the road including at the Bell junction.

369.5 MDC Press release "Be prepared for Wintry conditions". ECC Guide to Winter Travel.

370. Local Issues

370.1 **Bell Meadow/Playground** The book was duly signed. No reported incidents.

370.2 **Footpath Officer Report** Cllr Warren reported that ECC have made several improvements to our parish paths in November, fortunately completed before the snow and ice arrived. One of the bridges on FP 4 has been replaced together with new handrails and anti-slip strips. On FP 14 a handrail has been added to the bridge over the stream in The Wilderness. The missing fingerpost on FP 19 opposite The Shrubbery has been replaced. A new waymark post has been erected on FP 24.

Cllr's Warren, Robinson & Neale had attended a tour of Woodham Walter Common and were impressed with the work done by the Essex Wildlife Trust.

370.3 **Crime Report for Woodham Walter.** Clerk read out the crime report which included incidents of attempted burglary at Chapel Stores; theft of firewood from open shed on Rectory Road; theft of Christmas Tree from Hoe Mill Road; and 3 separate incidents of missiles being thrown at vehicles on Curling Tye Lane.

Next visit of mobile police unit – Wednesday 15 December 2.15-3.15pm at WW Village Hall.

370.4 Neighbourhood Action Panel

370.5 School Report Noted the Headteacher will be leaving at the end of the spring term.

370.6 Allotments Report No information

370.7 Community Speed Watch Clerk liaising with CSW to arrange training, our SPOC for this scheme is PC Tony England. Clerk to attend local representatives meeting on 5th January. The scheme now carries a charge of £200 annually, payable from April 2011 to help towards the costs of running the scheme. Clerk to include this charge in the budget. There are now 10 volunteers but it is hoped that others will attend the training session in Woodham Walter (date tbc) to find out more about the scheme.

370.8 Litter Mark Harrison (Hoe Farm) informed of rubbish on Manor Road, clerk has reported. NB Mr Harrison has adopted Manor Road and attempted to remove rubbish before realising it was too much. Noted that the date of the February litter pick needs to be agreed at the next meeting.

370.9 Village Agent Christmas Card received. Mrs Macdonald has reported that she has been pleased to be attending to some enquires from Woodham Walter residents.

370.10 Mike Woodcraft Report Some copies still available in Chapel Stores.

370.11 Old Chapel Stores – Noted Old Chapel Stores have received grant funding. Councillors agreed that the improvements looked very nice.

370.12 Mr & Mrs Addle – Letter from Moat who have agreed a compromise that enables Mr Addle to remain in the property while he attends to his affairs and seeks alternative accommodation in the village. Letter also received from Communities in Local Government detailing succession rights.

370.13 Wood Corner Councillor's discuss how the Parish Council should recognise the retirement on 17th December of on-site manager, Del Butcher. He has made a significant contribution to Woodham Walter over a long period. Cllr Durham proposed and Cllr Bunn seconded purchasing an engraved glass decanter. Cllr Durham will attend retirement party in order to make presentation on behalf of Parish Council.

370.14 Street Lights Clerk has reported the timing issues with the village street lights. These will be reset. Councillors/residents are asked to keep a watching brief and report any further issues to clerk. The lights should be off between Midnight and 5am.

371. Miscellaneous

371.1 Website – Councillor's discuss posting draft minutes on website before they have been officially approved but decide that this is not necessary at present.

372. Correspondence

372.1 UK Power Networks. Informing that EDF Energy Networks now operate under the name of UK Power Networks.

372.2 MDC Electoral Management Officer – info re: District/Parish Elections on Thursday 5th May.

373. Points Of Information

374. Date of Next Parish Council Meeting: Monday 10th January 2011.

Signed

Dated

Meeting ended at 10.00pm