

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.
Monday 14th July 2014

Present:

Cllr. Andrew Newland
Cllr. James Bunn
Cllr. Mark Durham
Cllr. Angus Neale
Cllr. Joanna Symons

Others: Jacky Bannerman (Parish Clerk)
District Councillor Henry Bass

Public: None

1225. Welcome Cllr Andrew Newland welcomed those present to the meeting.

1226. Apologies For Absence Apologies were received and accepted from Cllr. Peter Warren.

1227. Declarations of Acceptance of Office Cllr. Mark Durham signed his declaration. This was countersigned by clerk and duly filed.

1228. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members were reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Cllr. Mark Durham declared a Pecuniary Interest in planning application FUL/MAL/14/00556 & LBC/MAL/14/00557 at the Warren Golf Club as he is employed by the applicant.

Cllr. Andrew Newland declared a Non-Pecuniary interest in planning application FUL/MAL/14/00556 & LBC/MAL/14/00557 at the Warren Golf Club as he is a member of the club.

No other interests were declared and the book was duly signed.

1229. Public Forum To receive the views of members of the public on items of business on the agenda or other village matters to be considered by the council. There were no members of the public present.

1230. To approve the Minutes Of Parish Council Meeting Held On Monday 9th June 2014 The minutes were approved as a true record of the meeting and duly signed.

1231. Matters Arising from Minutes of 9th June 2014

1231.1 Broadband – clerk has received a few readings from villagers but more are required in order to compile a general view on speeds currently available.

1232. Woodham Walter Village Design Statement Working Party Cllr. Newland reported that a meeting had been held to review responses to the questionnaire. There has been a very high response rate and there will be a stall at Bell Meadow Day with charts of some of the results. The mix of narrative was very interesting. The committee will now create a first draft of the document.

1233. Planning – APPLICATIONS

1233.1 FUL/MAL/14/00556 & LBC/MAL/14/00557 Warren Golf Club

Clubhouse redevelopment and internal alterations, incorporating a new building to provide changing room facilities and plant room.

This application was received since the agenda was set allowing insufficient time for consideration.

Clerk has requested an extension to the deadline in order that the application can be viewed in detail by councillors and discussed at the next meeting.

1234. Planning – DECISIONS

1234.1 HOUSE/MAL/14/00301 & LBC/MAL/14/00302 West Bowers Hall APPROVED (DEL)

Construct new garage to replace existing garage and bake house destroyed by storm.

1234.2 TCA/MAL/14/00386 Essex Waterways APPROVED (DEL)

Various tree works over a 5 year period in accordance with tree management plan submitted.

1234.3 FUL/MAL/14/00209 Waggars, Hop Garden Lane APPROVE (NW)

Demolition of dwelling house, boarding kennels and cattery and erection of replacement dwelling.

1235. Other Planning Matters

1235.1 St Michael's Drainage Easement – Cllr. Bunn has delivered a drawing to the PCC in order that they may now sign the document.

1235.2 Royal Oak Quarry. Cllr. Newland reported that he had reviewed documents received and there were no relevant items to Woodham Walter.

1235.3 MDC – Conservation & Design Awards 2014 – nominations invited. Councillors agreed that the recent works at St Michael's Church should be nominated.

1236. Payments The following payments were authorised and cheques duly signed.

1236.1 e-on –Monthly DD

1236.2 A&J Lighting Solutions – Monthly DD

1236.3 Mrs J Bannerman - Clerks Salary/Allowance including 25 hours + holiday pay

1236.4 D Wallace (DW Maintenance)

1236.5 Bank Charges. It was agreed that clerk should contact the bank regarding these charges.

1236.6 RCCE Membership

1237. Other Financial Matters

1237.1 Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
09-Jun-14	Balance			11958.38
14-Jul-14	Transferred to Community A/C 60978876		800.00	11158.38

Community Account				
09-Jun-14	Balance			375.42
26-Jun-14	Party Tent Income (Elliot)	75.00		450.42
14-Jul-14	Transferred from Business Reserve A/C 40622818	800.00		1250.42
14-Jul-14	July Debits		668.04	582.38

1237.2 Quarterly RFO report. Clerk distributed report which was discussed and duly accepted.

1237.3 Party Tents – Cllr. Bunn to investigate bags and tie down kits.

1238. Report Of The District Councillor & County Councillor

Cllr. Penny Channer has sent a report which was circulated to all councillors.

Cllr. Durham reported that the inspector has come back with some points and questions regarding the submitted LDP document. The Council have been given 3 months to clarify these points. If the council have to withdraw or the inspector finds it to be unsound there will be a considerable delay to the process of concluding an LDP and this will lead to a very poor position regarding planning applications in sustainable locations. There is more information in the press.

Cllr. Durham also reported that negotiations have started with a company to put an adventure golf course at the prom park. PfP have been agreed as the new leisure contractor.

1239. Other Council Matters

1239.1 Councillor Vacancy. Two candidates have expressed an interest in the position. Councillors will vote on co-opting at the next meeting.

1239.2 Risk Assessments – Cllr. Neale reported that he had reviewed the Bell Meadow and Community Playground RA's and found them fit for purpose. Clerk to check copy of conformity Cert BS EN1176. Clerk to check date/arrange annual inspection of goal posts.

1239.3 Employee Annual Review – to be arranged.

1240. Consultations/Questionnaires

1240.1 Maldon District Community Infrastructure Levy Consultation. This document has been circulated. Councillors had no comments.

1241. Highways

It was noted that there are still a large number of on-going highways issues which clerk is seeking updates.

1241.1 It was noted that the road between The Warren & The Anchor will be closed again in August for surface dressing works.

1241.2 2337005 Request for vegetation around village gateway to be cut back at Herbage Park Road entrance to village.

1242. Local Issues

1242.1 **Bell Meadow/Playground.** There were no matters to report.

1242.2 **Bell Meadow Day.** Sunday 24th August. BMVA have requested that the Parish Council carry out an inspection of trees around perimeter of Bell Meadow to ascertain if any remedial work is

required before the event on 24th August. Further to this, Councillors noted that works to reduce branches and vegetation should ideally be carried out to stop encroachment on the meadow. Clerk to seek quotes and arrange. Clerk is preparing the necessary paperwork in order to comply with the terms of the Premises License for the event.

1242.3 Footpaths Report 1) Despite repeated requests to ECC over the past 9 weeks the 13 paths on their schedule remain uncut and several are virtually impassable. Last year ours were cut in early June but obviously other parishes have the same problem and we must wait our turn. When this eventually comes I've been warned that in future only upward growth is being dealt with by ECC and that landowners are being asked to cut back any encroachment from the sides. Being realistic this could take some time to achieve so walkers should best go armed with secateurs. 2) A willow branch brought down by Sat night's storm is blocking FP12 between The Warren and the pumping station – this was duly reported.

1242.4 School Report Cllr. Symons reported that she had attended a full governors meeting in June. It was noted that the school roll now stands at 106 children and will be at 105 in the Autumn term. The school was oversubscribed for new intake places and 15 children will be joining in September. Councillors ask clerk to query plans for the fencing.

1242.5 Crime Report Noted the report in the press regarding convictions for the lap top thefts at the school. Noted that there is a Victim Services: PCC Commissioning Intentions Consultation being carried out regarding Victim Services. <http://www.essex.pcc.police.uk/supporting-victims/>

1242.6 Litter The Cleaner Essex Campaign continues. It was noted that there have been successful fines after McDonalds litter was found and traced.

1242.7 Rectory Road Grass The grass was cut but cuttings were not collected despite request to do so – clerk has requested again.

1243. Correspondence

1243.1 Letter received regarding abusive cyclists in Woodham Walter Common. Clerk to reply that councillors were concerned to hear what had happened and were sympathetic and suggest that incident should be reported to police.

1243.2 Correspondence received regarding speeding through the village and in particular at Church Corner and what could be done to address this. Clerk had responded that councillors share concerns. The overgrown vegetation at the village gateway has been reported. Clerk has also been in touch with the Police to request enforcement and speed strips to monitor. Councillors also ask clerk to investigate the cost of having our own Vehicle Activated Sign and additional posts so that it can be moved around the village.

1244. Points of Information

1245. Date of Next Parish Council Meeting: Date of next Ordinary Parish Council Meeting Monday 11th August 2014 at 8pm in Women's Club.

Signed

Meeting ended at 9.45pm

Dated