

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

Monday 10th November 2014

Present:

Cllr. Andrew Newland

Cllr. Mark Durham

Cllr. James Rushton

Cllr. Joanna Symons

Others: Jacky Bannerman (Parish Clerk)

Public: None

1307. Welcome Cllr Andrew Newland welcomed those present to the meeting.

1308. Apologies For Absence were received and accepted from Cllr. Peter Warren, Cllr. Angus Neale and Cllr. James Bunn. Also from Cllr. Penny Channer and Cllr. Henry Bass.

1309. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members were reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting). There were no interests declared and the register was duly signed.

1400. Public Forum There were no members of the public present.

1401. To approve the Minutes Of Parish Council Meeting Held On Monday 13th October 2014

The minutes were approved as a true record of the meeting and duly signed.

1402. Matters Arising from Minutes of 13th October 2014

1402.1 Broadband. Response from Essex County Council, Cllr. Bentley had been circulated to councillors. It was noted that there is a Superfast Essex consultation which clerk will respond to by 17th November. Clerk to ask Cllr. Neale if he has completed a suggested letter for residents to send.

1402.2 Vehicle Activated Sign. On-going.

1403. Planning – APPLICATIONS There were no applications to consider.

1404. Planning – DECISIONS

1404.1 LDP/MAL/14/00837 Waggors, Hop Garden Lane REFUSED (DEL)

Claim for Certificate of Lawfulness for proposed erection of outbuilding incidental to the enjoyment of the dwelling house.

1405. Other Planning Matters

1405.1 St Michael's Drainage Easement – Action required by Cllr. Bunn

1405.2 Royal Oak Quarry. Cllr. Warren had reported that he attended the meeting to inform about the flooding issues during de-watering. The liaison group will no longer meet on a regular basis and all future communications will be done by email.

1405.3 It was noted that correspondence had been received from neighbour of Waggors, Hop Garden Lane, regarding bonfires.

1405.4 It was noted that Chelmsford CC had written regarding the call for sites but that as this was outside of our parish there was no need to respond.

1406. Payments The following payments were authorised and cheques duly signed. Clerk to liaise with Cllr. Warren to gain counter-signature.

1406.1 e-on –Monthly DD

1406.2 A&J Lighting Solutions – Monthly DD

1406.3 Mrs J Bannerman - Clerks Salary/Allowance

1406.4 D Wallace (DW Maintenance)

1406.5 Mrs J Bannerman – expenses (postage/stationery)

1406.6 Woodham Walter PCC (Re-issue of Grant cheque no.101242 with change of account name)

1407. Other Financial Matters

1407.1 Budget requirements. The budget and precept request needs to be approved at our January meeting. Clerk to prepare a draft budget for the December meeting – but councillors need to think about and discuss any expenditure requirements.

1407.1 Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
13-Oct-14	Balance			8359.87
10-Nov-14	Transferred to Community A/C 60978876		300.00	8059.87

Community Account				
13-Oct-14	Balance			662.64
27-Oct-14	HMRC - VAT refund	237.78		900.42
05-Nov-14	Party Tent Income (Shrimpton)	75.00		975.42
10-Nov-14	Credit from cancelled cheque	189.00		1164.42
10-Nov-14	Transferred from Business Reserve A/C 40622818	300.00		1464.42
10-Nov-14	November Debits		914.58	549.84

1407.2 Party Tents – Cllr. Bunn continues to investigate bags and tie down kits/ sourcing pegs & rope. Clerk to send details of bag measurements to Cllr. Newland.

1408. Report Of The District Councillor Cllr. Durham reported that there are now new Heads of Planning and Finance at MDC; He has raised with Cllr. Channer the pot holes in the village – specifically Rectory Road adj. Oaklands and Herbage Park Road adj. Grove Manor. He has also asked why the road was recently resurfaced outside the The Bell/Wingtons.

1409. Other Council Matters

1409.1 Clerk to enquire about registering with the ICO to meet with Data Protection laws.

1410. Consultations/Questionnaires None.

1411. Highways

It is noted that there are a large number of on-going highways issues which clerk is pursuing. It is understood that the Highways Drainage Problems at Tom Tit Lane do not meet the criteria for immediate repair and will continue to be monitored. It is unlikely that any works will take place this financial year. The Highway Drainage Problems at The Street are being scheduled for repair. The Highway Drainage Problems at The Bell are being reviewed. Plus...

1411.1 Cllr. Warren and Clerk carried out annual highways inspection with particular attention to hedges and have responded to MDC who are due to carry out work with the tractor driven flail.

1411.2 Clerk to enquire about the overgrown holly bush along Rectory Road which has gradually encroached across the path and is in need of a significant cut back.

1412. Local Issues

1412.1 **Bell Meadow/Playground.** 1) No Parking Signs on the Memorial Garden. Cllr. Durham to investigate design in order to progress. 2) Installation of gate at the top of Bell Meadow. Cllr. Newland reported that this is on-going but some progress has been made. 3) There were no issues to report and the book was duly signed.

1412.2 **Footpaths Report** There were no issues to report.

1412.3 **School Report** Cllr. Symons reported that she had attended a Standards Committee Meeting and updated the Equal Opportunities Policy.

1412.4 **Crime/Police Report** There were no crimes to report. There is a new information service being provided by Essex Police. Essex Community Messaging aims to keep you informed about policing and community safety issues in a targeted and local way. You can sign up at www.essex.police.uk/ecm to received accurate and up to date information, crime prevention advice and notifications.

1412.5 **Litter** Clerk had reported a recent flytip along Curling Tye Lane.

1413. Correspondence

1413.1 Local Flooding Authority – Cllr. Newland to review information.

1413.2 1911 Census - Clerk has received a transcription of the 1911 Census for Woodham Walter which has been completed by Mervyn Bright. This fascinating document will be put on the website.

1414. Points of Information None.

1415. Date of Next Parish Council Meeting: Date of next Ordinary Parish Council Meeting Monday 8th December 2014 at 8pm in Women’s Club.

Signed

Meeting ended at 8.55pm

Dated