

MINUTES

Minutes of Ordinary Meeting of Woodham Walter Parish Council.
Held at 8.00pm in Woodham Walter Women's Club, Top Road, Woodham Walter.

Monday 8th September 2014

Present:

Cllr. Peter Warren
Cllr. Andrew Newland
Cllr. Mark Durham
Cllr. Angus Neale
Cllr. James Rushton
Cllr. Joanna Symons

Others: Jacky Bannerman (Parish Clerk)
District Councillor Henry Bass

Public: None

1266. Welcome Cllr Peter Warren welcomed those present to the meeting.

1267. Apologies For Absence were received and accepted from Cllr. James Bunn, Cllr. Penny Channer and PC Lea Keene.

1268. Declaration of Acceptance of Office Cllr. James Rushton was welcomed to the Parish Council and duly signed the Acceptance of Office form. Clerk to inform Election Officer at MDC.

1269. Disclosure of Interests/Consideration of Dispensations To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-10 inclusive of the Code of Conduct for Members. (Members were reminded they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Cllr. Mark Durham declared a Pecuniary Interest in planning applications regarding The Warren Golf Club as he is employed by the applicant.

Cllr. Andrew Newland declared a Non-Pecuniary interest in planning applications regarding the Warren Golf Club as he is a member of the club.

No other interests were declared and the book was duly signed.

1270. Public Forum There were no members of the public present.

1271. To approve the Minutes Of Parish Council Meeting Held On Monday 11th August 2014
The minutes were approved as a true record of the meeting and duly signed.

1272. Matters Arising from Minutes of 11th August 2014

1272.1 Broadband. No updates at present.

1272.2 Vehicle Activated Sign. Councillors expect that village residents would support the proposal for purchasing a VAS for the village. Councillors ask clerk to get further quotes and investigate possible funding options.

1273. Woodham Walter Village Design Statement Working Party The committee had displayed information at Bell Meadow Day. This information is now available on the Parish Council website. Further analysis is continuing. Mr David Beattie will be invited to attend the next meeting in order to update on progress. It was noted that the final document will be a design statement for the village and will not be about development control. It must comply with the NPPF and LDP in order to become a material planning consideration. Although it may have limited power it was none the less agreed that it is an important document for the village.

1274. Planning – APPLICATIONS

1274.1 HOUSE/MAL/14/00703

7 Mead Pastures

Single storey side extension and partial conversion of existing detached garage. Internal alterations and new stairwell window.

For Information: There were no comments from neighbours following the previous meeting and the application was supported.

1274.2 TREE PRESERVATION ORDER NO. 02/14

Warren Golf Club/Bunsay

Downs/Badgers

The council has made the order because the previous order 01/14 is due to expire on 28th August. Councillors had no objections.

1274.3 FUL/MAL/14/00757**Falconers Lodge**

Five/Six bedroom house with detached garage.

Councillors support the application. Councillors are keen to see the Scheduled Ancient Monument protected and would like improved public access. Councillors were encouraged to note comments in the Design and Access Statement regarding the SAM and they would like to see the council work with the applicant and English Heritage to ensure the SAM is conserved for future generations, including improved public access, and ask that this should be formalised in a condition.

1275. Planning – DECISIONS**1275.1 WTPO/MAL/14/00728****Warren Golf Club****APPROVE (DEL)**

TPO 1/14 Area 1 – T1 – Leylandii – Removal of 1 leylandii adjacent to the front entrance of the clubhouse.

1275.2 WTPO/MAL/14/00729**Bunsay Downs Golf Club****APPROVE (DEL)**

TPO 1/14 Area 1 – T1 – T3 Eucalyptus – Removal of three Eucalyptus trees which are causing shading and damage to adjacent area.

INFORMATIVE: Please note that the works to the Tree Preservation Order subject of this application does not constitute planning permission for the installation of a children's playground. If you plan to install a playground, then this would require planning permission and a planning application would be necessary

Having noted that works have begun to install a children's playground at Bunsay Downs, clerk to enquire with MDC if permission should have been sought.

1275.3 WTPO/MAL/14/00730**Warren Golf Club****APPROVE (DEL)**

T1-T37 Leylandii – Removal of 37 Leylandii trees to allow extension of car parking area.

Councillors support the application.

CONDITION 3: The tree(s) to be felled shall be replaced by a tree, or trees, in accordance with details that shall be submitted to and approved in writing by the local planning authority prior to the felling of the tree. The submitted details shall include the species, size and location within the site of the proposed replacement tree and the timing for the planting. If within a period of five years from the date of the planting of any tree that tree is removed, uprooted, destroyed, dies, or becomes, in the opinion of the local planning authority, seriously damaged or defective, another tree of the same species and size as that originally planted shall be planted in the same place, unless the local planning authority gives its written consent to any variation.

INFORMATIVE: Please note that the works to the Tree Preservation Order subject of this application does not constitute planning permission for any extension of the existing car parking area. If you wish to extend the car parking area then this would require planning permission and a planning application would be necessary.

1275.4 WTPO/MAL/14/00731**Warren Golf Club****APPROVE**

TPO 01/14 Area. Trees to front of demountable office T1- T6, T8-9. Oak tree. Remove 7 of the 8 small oak trees, leaving the best specimen. Remove T7 Hawthorn.

CONDITION 3: The tree(s) to be felled shall be replaced by a tree, or trees, in accordance with details that shall be submitted to and approved in writing by the local planning authority prior to the felling of the tree. The submitted details shall include the species, size and location within the site of the proposed replacement tree and the timing for the planting. If within a period of five years from the date of the planting of any tree that tree is removed, uprooted, destroyed, dies, or becomes, in the opinion of the local planning authority, seriously damaged or defective, another tree of the same species and size as that originally planted shall be planted in the same place, unless the local planning authority gives its written consent to any variation.

1276. Other Planning Matters

1276.1 St Michael's Drainage Easement – Cllr. Bunn to reprint site plan.

1276.2 Royal Oak Quarry – concerns raised regarding water draining into brook in Thrift Wood which then flows through Woodham Walter and has caused some flooding issues. It is understood that there is a temporary discharge licence in place. The impact on Woodham Walter has been drawn to the attention of WM Parish Council and Essex County Council and will be raised at the next ROQ liaison meeting. Cllr. Warren has been investigating and will continue to monitor. There is concern about the amount of water still remaining and what the plans are for its discharge. Clerk to report concerns to Environment Agency. Cllr. Warren will attend the next Royal Oak Quarry liaison meeting.

1277. Payments The following payments were authorised and cheques duly signed.

1277.1 e-on –Monthly DD

1277.2 A&J Lighting Solutions – Monthly DD

1277.3 Mrs J Bannerman - Clerks Salary/Allowance/holiday pay

1277.4 D Wallace (DW Maintenance)

1277.5 DPL Production Ltd (Hire of PA for Bell Meadow Day – BMVA to pay)

1277.6 HMRC quarterly payment

1278. Other Financial Matters

1278.1 Summary of Accounts to date

DATE	ACCOUNT / TRANSACTION DETAIL	AMOUNT IN	AMOUNT OUT	BALANCE
Business Reserve A/C				
11-Aug-14	Balance			9558.38
08-Sep-14	Transferred to Community A/C 60978876		1200.00	8358.38
08-Sep-14	Interest Received	1.49		8359.87

Community Account				
11-Aug-14	Balance			594.58
08-Sep-14	Transferred from Business Reserve A/C 40622818	1200.00		1794.58
08-Sep-14	September Debits		1175.54	619.04

1278.2 Party Tents – Cllr. Bunn continues to investigate bags and tie down kits or sourcing pegs & rope. Measurements of existing bags to be taken.

1279. Report Of The District Councillor Cllr. Durham reported that the new leisure contract for Blackwater and Dengie Leisure centres has been signed which should bring increased revenue for the council. Plans are developing for an Adventure Golf facility at Prom Park along with a café, beach huts and deck chairs. The LDP has been stalled temporarily, more answers to questions posed by the inspector are due to be submitted. There is concern about that the number of planning appeals being heard and members are under pressure to determine planning applications legally in order to avoid special measures.

1280. Other Council Matters

1281. Consultations/Questionnaires

1281.1 MDC North Heybridge – councillors have no comments, clerk to respond accordingly.

1281.2 MDC South Maldon – concern that the public consultation period has elapsed but no information had been received. Clerk to enquire why WWPC were not included.

1281.3 MDC Corporate Plan 2015-19 – clerk to forward to councillors.

1282. Highways

It is noted that there are still a large number of on-going highways issues which clerk is pursuing.

1282.1 2337005 Clerk has requested vegetation around village gateway to be cut back at Herbage Park Road entrance to village.

1282.2 Old London Road. Stones alongside highways, it was noted that obstructions are not allowed to be placed within 1m of the highway they should be clearly visible both by day and by night and preferably painted white. There must be no sharp corners or projections from the obstruction which may cause a hazard to any user of the highway. It was noted that some dangerous stones were still in location outside Albany Orchards on Old London Road. It is understood that ECC Highways have been in contact with the owner, clerk to follow up.

1283. Local Issues

1283.1 **Bell Meadow/Playground.** It was noted that the No Parking Signs on the Memorial Garden adjacent to Bell Meadow are looking tatty. Cllr. Newland to enquire about costs of higher quality replacements. Also to consider changing the design in order that it is in keeping with the environment. Cllr. Durham will remove the fence posts from the middle of Bell Meadow. Councillors discussed if a gate should be installed at the top of Bell Meadow as this entrance is not always secure and agreed this would be sensible. Cllr. Newland to investigate farm entrance style barrier. There were no other issues to report and the book was duly signed.

1283.2 **Bell Meadow Day.** Councillors noted that the event had been another great day for the village. Clerk will write and thank the Bell Meadow Village Association committee.

1283.3 **Footpaths Report** Notice of application for modification Order: Upgrading to a bridleway the footpath FP7 WW from its junction with Common Lane south west to Woodham Walter Common and continuing to the junction with Bridleway 31 WW. Councillors do not support this application, the path is often muddy and they see no justified reason to approve. Cllr. Warren to forward information to Essex Wildlife Trust. It is understood that the Rights of Way committee will study in due course and we will be asked for our views.

1283.4 **School Report** The new term has begun and the school were saddened to hear of the death of David Lawton who had been a long serving and valued member of the school governing body. Councillors queried if the newly erected fence should have been subject to a planning application as it was understood that fences over 1m high next to a highway or footpath should have permission. Clerk/Cllr. Symons to enquire.

1283.5 **Crime Report** PC Lea Keene had offered her apologies but had submitted her report. There have been 3 offences in WW since the last report: **Theft of a motor vehicle** Between 18/08/14 and

19/08/14 Suspect unknown has removed victims green Land Rover Defender by means unknown. Location in Gun Hill, Woodham Walter. Attempted burglary of a garage between 04/09/14-05/09/14. Theft of a yellow JCB between 03/09/14-07/09/14. PC Keene also noted that Casualty Reduction have been contacted regarding vehicle data strip.

1283.6 **Litter** None to report.

1284. Correspondence Other than items already discussed/circulated, there was no other correspondence.

1285. Points of Information None

1286. Date of Next Parish Council Meeting: Date of next Ordinary Parish Council Meeting Monday 13th October 2014 at 8pm in Women's Club.

Signed

Meeting ended at 10.05pm

Dated