

WORMINGFORD PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 10TH MARCH 2016

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Hearne
 Present: Cllrs Boyce, Evans, Grimsey
 Clerk: Mrs. H. Cook
 Also Present: Cllr Chillingworth & two members of the public

16/042	<u>WELCOME, APOLOGIES FOR ABSENCE</u> Cllr Hearne confirmed he would be chairing the meeting due to Cllr Bentley's absence. Cllr Hearne welcomed everybody to the meeting. Apologies were accepted by Cllr Bentley for family commitments and Cllr Pullum for work commitments.	
16/043	<u>DECLARATION OF INTERESTS</u> No declarations were made.	
16/044	<u>PARISH COUNCILLOR VACANCY</u> Cllr Hearne confirmed that the resignation letter from Cllr Ruse had been received. The Clerk confirmed that CBC would be notified and a notice of vacancy would be put on the noticeboard and website. If an election was called it would cost the Council in the region of £1,000. If no Election is called the Parish Council will then be able to co-opt.	
16/045	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> It was noted that Colchester Skip Hire had requested to send out lorries and collect waste on Good Friday. ECC had been in contact with the Parish Council and also local residents. Cllrs discussed the concern of time to discuss this issue along with this request setting a precedent for working on future Bank Holidays. The Clerk was asked to respond due to the time restraints to ECC.	
16/046	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> Cllr Chillingworth spoke briefly on the Elections in May for the new North Rural Ward and gave a brief talk about his personal career.	
16/047	<u>CONFIRMATION OF MINUTES</u> Draft minutes of the meeting held on Thursday 11 th February 2016 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.	
16/029	RESOLVED that the minutes of the meeting held on Thursday 11th February 2016 were a true record of the meeting and were signed by Vice-Chairman.	
16/048	<u>PLANNING APPLICATIONS</u> None Received.	
16/049	<u>WORM AND REC TRUST</u> 1) UPDATE REGARDING THE REC TRUST Mr Jones was not present. Mrs Tansley confirmed that fundraising was continuing and a Summer Fun Day was being planned. 2) UPDATE ON PLAY AREA REPORT The Council still had not received a report from the Rec Trust. 3) TO DISCUSS THE WORM MAGAZINE.	CLLR BENTLEY

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	The Council have still not received the signed agreement from Mr Brian Jones, this would be chased.																												
16/050	<p><u>PUBLIC FACILITIES</u></p> <p>1) BROADBAND.</p> <p>Cllr Boyce confirmed work was progressing and he would keep the Council up to date with any new developments.</p> <p>2) BUS SHELTER.</p> <p>The Clerk confirmed that Wormingford was on the waiting list for a replacement bus shelter. Cllrs confirmed that they would ideally like a similar size shelter or larger like on Chapel Corner.</p>																												
16/051	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;">Cheque Number</th> <th style="text-align: right; border-bottom: 1px solid black;">£ p</th> </tr> </thead> <tbody> <tr> <td>H Cook (February Salary)</td> <td style="text-align: center;">101177</td> <td style="text-align: right;">399.31</td> </tr> <tr> <td>Essex Pension Fund (February)</td> <td style="text-align: center;">101178</td> <td style="text-align: right;">95.33</td> </tr> <tr> <td>H Cook (Expenses February)</td> <td style="text-align: center;">101179</td> <td style="text-align: right;">199.72</td> </tr> <tr> <td>Recreation Trust (Post office Oct, Nov, Dec)</td> <td style="text-align: center;">101180</td> <td style="text-align: right;">60.00</td> </tr> <tr> <td>Recreation Trust (Post office Jan, Feb, Mar)</td> <td style="text-align: center;">101181</td> <td style="text-align: right;">60.00</td> </tr> <tr> <td></td> <td style="text-align: center;">Total</td> <td style="text-align: right; border-top: 1px solid black;">814.36</td> </tr> <tr> <td style="text-align: right;">Less VAT Content</td> <td></td> <td style="text-align: right;">30.60</td> </tr> <tr> <td></td> <td style="text-align: center;">Total Excluding VAT</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">783.76</td> </tr> </tbody> </table> <p>The five invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree.</p>		Cheque Number	£ p	H Cook (February Salary)	101177	399.31	Essex Pension Fund (February)	101178	95.33	H Cook (Expenses February)	101179	199.72	Recreation Trust (Post office Oct, Nov, Dec)	101180	60.00	Recreation Trust (Post office Jan, Feb, Mar)	101181	60.00		Total	814.36	Less VAT Content		30.60		Total Excluding VAT	783.76	
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16/030	<p>RESOLVED that after further consideration, the five cheques including the Salary detailed on the payment schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION. CLERK TO PRESENT THE BUDGET SO FAR. The Clerk had sent round details prior to the meeting. No questions were asked.</p> <p>3) CLEAN FOR THE QUEEN The Clerk confirmed that the grant application of £172.90 had been applied for and successfully received. Ten litter pickers, ten hi-vis jackets and a box of bin bags had been purchased with the grant.</p>	CLERK																											
16/052	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>The Clerk confirmed that she had spoken to Cllr Bentley and this would now be arranged after Easter. Details will be put on the noticeboard and website when a date had been arranged.</p>																												
16/053	<p><u>EALC TRAINING</u></p> <p>1) Cllr Boyce, Evans and Pullum had attended the Training at Eight Ash Green Parish Council run by the EALC. All agreed that this was very informative on powers, planning and legal obligations.</p> <p>2) Cllr Grimsey gave a short feedback on the Village Hall course that she attended with the Rec Trust representative, Gill Tansley. A written report will be ready for the April meeting.</p>	CLLR GRIMSEY																											

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16/054	<p><u>DRAINAGE ON CHURCH ROAD</u></p> <p>The Clerk confirmed that she had asked for a report following the investigation work, she would chase again for a response.</p>	CLERK
16/055	<p><u>BEST KEPT VILLAGE</u></p> <p>The Clerk confirmed that paperwork had been handed over but they were waiting for the new forms from RCCE.</p>	CLERK
16/056	<p><u>CLEAN FOR THE QUEEN</u></p> <p>Cllr Hearne thanked the volunteers who helped litter pick around the village on 5th March. 19+ bags were filled. The Clerk agreed to chase collection of the rubbish and to thank CBC for the funding.</p> <p>Cllrs discussed the worst affected areas being Packards Lane and Fordham Road. Cllrs had safety concerns for volunteers litter picking on this road. The Clerk would ask CBC for advice and report back to the Council.</p>	CLERK CLERK
16/031	<p>RESOLVED that the Risk Assessment for litter picking is officially adopted.</p>	
16/057	<p><u>ANNUAL PARISH ASSEMBLY MEETING, 14TH APRIL</u></p> <ol style="list-style-type: none"> 1) LIST OF ORGANISATIONS TO INVITE – Cllrs discussed inviting Worm in Bloom, Gliding Club, Rec Trust, Fairfield Crisps, Colchester Skip Hire, Church, Community Centre, Public House and publicising the event in the magazine, website and noticeboard. 2) DISCUSS POSSIBLE SPEAKER – The Clerk confirmed that she was waiting to hear back from Fairfield crisps. 3) REFRESHMENTS - The Clerk would purchase tea, coffee, milk and biscuits. 	
16/058	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>The Clerk reported that CBC had an on-line survey on the introduction of wheelie bins http://www.colchester.gov.uk/recyclingsurvey resident where encouraged to complete this form.</p>	
16/059	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>	
16/060	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Village Hall course update Asset Register Rec Trust – Insurance and Play Area Flooding Church Road Hedge on Church Road Storage of Litter picking equipment Best Kept Village</p>	
16/061	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/062.</p>	
16/032	<p>RESOLVED to close the meeting to the Public during the consideration of Agenda item 16/062.</p> <p>Meeting closed at 7.53pm</p>	
16/062	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>No matters were raised to discuss.</p> <p>Cllr Hearne thanked everyone for attending and the meeting closed at 7.54pm.</p> <p>The date of the next meeting would be Thursday 14th April 2016.</p> <p>Signed:.....</p>	

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	Chairperson of the Parish Council	Date: 14 th April 2016
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MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: wormingford@outlook.com