

# WORMINGFORD PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 14<sup>TH</sup> JULY 2016

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley  
 Present: Cllrs Evans, Grimsey, Hearne  
 Clerk: Mrs. H. Cook  
 Also Present: Five members of the public

16/133	<p><b><u>WELCOME, APOLOGIES FOR ABSENCE</u></b>                  Cllr Beckensall &amp; Boyce sent their apologies due to family commitments. No apologies had been received from Cllr Pullum.</p>	
16/134	<p><b><u>DECLARATION OF INTERESTS</u></b>                  No declarations were made.</p>	
16/135	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b>                  A member of the public spoke about the RCCE best kept village and best kept churchyard competition. The Churchyard received Highly Commended.                   A member of the public spoke about the Church working on a community volunteer plan.                   A letter had been received by the Clerk regarding the litter at Sandy Hill. This would be discussed at the September meeting and volunteers would look to collect some rubbish in the meantime.                   Several member of the public spoke about the Colchester Skip Hire application raising the following points:  <ul style="list-style-type: none"> <li>❖ Inspector added the conditions in order to help the impact to neighbouring properties.</li> <li>❖ Breaches in conditions.</li> <li>❖ Twelve months for application to be submitted, no justification for additional storage.</li> <li>❖ Unsightly container wall, no hedge planting.</li> <li>❖ Lack of security round the whole site so no need for a 10ft wall.</li> <li>❖ If extra storage granted, should just be for dry waste and include shutter or door to assist with odour.</li> </ul> </p>	
16/136	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b>                  No Ward or County Councillor was present.</p>	
16/137	<p><b><u>CONFIRMATION OF MINUTES</u></b>                  Draft minutes of the meeting held on Thursday 9<sup>th</sup> June 2016 had been circulated prior to the meeting. Cllrs agreed that these were a true record of the meeting.   <b>RESOLVED that the minutes of the meeting held on Thursday 9<sup>th</sup> June were a true record of the meeting and were signed by Chairman.</b></p>	
16/138	<p><b><u>PLANNING APPLICATIONS</u></b>                   1) PLANNING APPLICATION: ESS/21/16/COL. COLCHESTER SKIP HIRE, GREENACRES, PACKARDS LANE, WORMINGFORD, COLCHESTER, CO6 3AH. VARIATION OF CONDITION 4 (RECEIPT AND HANDLING OF MATERIALS) AND 23 (PROGRAMME TO ADDRESS EXTERNAL WASTE PROCESSING AND HOUSING AS WELL AS NORTHERN BOUNDARY TREATMENT) OF PLANNING PERMISSION</p>	

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	<p align="center">ESS/13/11/COL- APPEAL.</p> <p>Cllrs discussed this application and raised the following points of concern:</p> <ul style="list-style-type: none"> <li>❖ Disappointment of being asked to comment on retrospective planning applications being made to vary the terms set out previously to protect the amenity of residents living adjacent to the Colchester Skip Hire (CSH) facility.</li> <li>❖ Work has already been carried by the owners of CSH which breaches both condition 4 and condition 23(iii).</li> <li>❖ No acceptable case has been put forward by CSH to justify such a variation to condition 4.</li> <li>❖ Condition 23(iii) - it was a requirement that existing containment and metal fencing was removed from the northern boundary walls. There is a hideous structure created from old railway sleepers and girders that line Old Packards Lane, the approach road for the three houses near the CSH establishment. There does not appear to be a security justification for this structure as there is an inferior level of security on other boundaries of CSH's property.</li> <li>❖ The structure should be removed or modified with something more harmonious with its settings and less detrimental to residential amenity.</li> </ul> <p><b>16/066 RESOLVED that the Clerk contact Essex County Council to confirm its objection to application ESS/21/16/COL.</b></p> <p>2) PLANNING APPLICATION: 161394. QUINCES COTTAGE, CHURCH ROAD, WORMINGFORD, CO6 3AZ. PROPOSED TWO STOREY REAR EXTENSION, SINGLE STOREY FRONT EXTENSION, REMOVAL OF TREE AND WOOD BURNER/FLUE.</p> <p>Cllrs had no concerns over the revised plans.</p> <p><b>16/067 RESOLVED that the Clerk contact Colchester Planning Department to confirm support with application 161394.</b></p>	<p>CLERK</p> <p>CLERK</p>																				
<p><b>16/139</b></p>	<p><b><u>REC TRUST</u></b></p> <p>A member of the Rec Trust reported that there had been problems with the grass cutting due to the Tractor breaking down. A cut had now been made, and the football team had agreed to rake the grass. There had been several extra village hall hires and further fundraising would take place in August.</p> <p>The Rec Trust who looked after the play area would consider the findings in the inspection report. Discussion was held over who should organise the inspection for 2017, this may make more sense coming from the Rec Trust. This would be put on the agenda for September.</p> <p>Paperwork from the Rec Trust was handed to the PC to read regarding the history of the relationship. Cllr Bentley agreed to read this and report back to the PC in September.</p>	<p>CLLR BENTLEY</p>																				
<p><b>16/140</b></p> <p><b>16/068</b></p>	<p><b><u>FINANCIAL MATTERS 2015/16</u></b></p> <p>1) RECEIVED IN ERROR.</p> <p>The Clerk confirmed that a BACS transfer had been received in error from Colchester Skip Hire of £888.00 which was meant for the Worm magazine. Cllrs agreed to sign a cheque returning the money to CSH.</p> <p><b>RESOLVED that a cheque be raised for £888.00 to CSH in order to return the money sent in error.</b></p> <p>2) FINANCIAL STATEMENT.</p> <p>The six invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree.</p> <table border="0" style="width: 100%; margin-top: 20px;"> <thead> <tr> <th colspan="2"></th> <th align="center">Cheque</th> <th></th> </tr> <tr> <th colspan="2"></th> <th align="center">Number</th> <th align="center">£ p</th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>Salary June - 30/6/16</td> <td align="center">SO</td> <td align="right">283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>June - 30/6/16</td> <td align="center">SO</td> <td align="right">71.92</td> </tr> <tr> <td>H Cook</td> <td>Expenses June</td> <td align="center">101200</td> <td align="right">105.36</td> </tr> </tbody> </table>			Cheque				Number	£ p	H Cook	Salary June - 30/6/16	SO	283.45	Essex Pension Fund	June - 30/6/16	SO	71.92	H Cook	Expenses June	101200	105.36	
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16/069	<p><b>RESOLVED that after further consideration the six payments detailed on the schedule be authorised for payment.</b></p> <p>3) <b>MONTHLY BUDGET INFORMATION</b></p> <p>The Clerk had circulated this prior to the meeting.</p> <p>4) <b>TO CONFIRM THE PAYMENT OF THE CLERK'S SALARY AND PENSION FOR JULY AS THERE WAS NOT AUGUST MEETING.</b></p>																																	
16/070	<b>RESOLVED that the Standing order for the Clerk's salary and pension be authorised for July.</b>																																	
16/141	<p><b><u>BUS SHELTER</u></b></p> <p>The Clerk confirmed that ECC were still looking a funding but it would be helpful to give them and idea of what was required. A link to an online catalogue of bus shelters which Essex CC provide free if your application is accepted would be send to Cllrs for them to consider. It was agreed that it would need to be enclosed to protect users from the weather. The Clerk was asked to find out whether the Parish Council would be responsible for dismantling the current shelter and disposing of it.</p> <p>Cllr Evans agreed to arrange for replacement timetables to be put up.</p>		CLERK  CLLR EVANS																															
16/142	<p><b><u>COLCHESTER BOROUGH COUNCIL LOCAL PLAN</u></b></p> <p>Cllrs discussed the Local Plan. As Wormingford was not included as a Sustainable Settlement the Cllrs agreed to make no comment.</p> <p><b>RESOLVED no comment would be made by the Parish Council on the Local Plan.</b></p>																																	
16/143	<p><b><u>NEIGHBOURHOOD PLAN</u></b></p> <p>Cllrs discussed putting the project on hold as Colchester Borough Council Local Plan did not include Wormingford as a Sustainable Settlement for the next 15 year plan. Cllrs would look at this matter again if they were approached by interested volunteers or indeed the situation changed.</p> <p><b>RESOLVED that the Neighbourhood Plan would not proceed any further at this stage.</b></p>																																	
16/144	<p><b><u>PARISH COUNCIL NOTICEBOARD</u></b></p> <p>Cllr Beckensall had sent his apologies, he would arrange to do the work in the next couple of weeks.</p>		CLLR BECKENSALL																															
16/145	<p><b><u>VILLAGE SIGN</u></b></p> <p>Cllr Bentley reported that the village sign/weather vane had been removed due to concerns about the safety of the structure. He confirmed that he had not yet received the requested quotes and would bring them to the September meeting. There also maybe a chance of a donated piece of oak to replace the post.</p>		CLLR BENTLEY																															
16/146	<p><b><u>WINTER SALT SCHEME 2016/17</u></b></p> <p><b>RESOLVED that the no further winter salt was needed for 2016/17.</b></p>																																	
16/147	<b><u>CONTACT DETAILS FOR CLLRS</u></b>																																	

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	Cllr Bentley asked Cllrs if they would be happy having their details on the Parish Council website. It was agreed that Cllrs would email the Clerk to confirm which telephone number or email address they would like to use.	
<b>16/148</b>  <b>16/074</b>	<b><u>MEMBERSHIP</u></b>  <b>RESOLVED that the membership for RCCE be renewed for 2016/17 at a cost of £48 as per the payment schedule.</b>	
<b>16/149</b>	<b><u>CHAIRMAN &amp; CLERK’S REPORT</u></b>  The Clerk confirmed that the white sign post on the Junction of Main Road and Church road had been reported. ECC confirmed that this did not currently meet the criteria to be repaired. The Clerk confirmed that the overgrown verge on Church Road had been reported to ECC - this will be cut back as soon as possible. Cllrs confirmed that drainage work had taken place on Church Road near the Church, but concern were raised whether this would have any effect on the problems reported at the junction with Main Road. The Clerk was asked to email Cllr Anne Brown to confirm. Cllrs raised the issue of the field next to the Crown Public House having easy access. The Clerk would contact Cllr Pullum to confirm if the Brewery would be willing to add a fence.	CLERK  CLERK
<b>16/150</b>	<b><u>CORRESPONDENCE RECEIVED</u></b>  The Clerk had circulated correspondence via email throughout the month. No comments were made.	
<b>16/151</b>	<b><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></b>  Village Sign Litter Pick – Sandy Hill Drainage Church Road Relationship with Rec Trust	
<b>16/152</b>  <b>16/075</b>	<b>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</b>  <b>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</b>  <b>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/153.</b>  <b>RESOLVED not to close the meeting to the Public during the consideration of Agenda item 16/153 as there were no matter to discuss.</b>	
<b>16/153</b>	<b><u>HUMAN RESOURCES &amp; PERSONNEL</u></b>  No matters were raised to discuss. Cllr Bentley thanked everyone for attending and the meeting closed at 8.10pm.  The date of the next meeting would be Thursday 8 <sup>th</sup> September 2016. No meeting would be held in August.  Signed:.....  Chairperson of the Parish Council  Date: 8 <sup>th</sup> September 2016	

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: [wormingford@outlook.com](mailto:wormingford@outlook.com)