

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 8TH SEPTEMBER 2016

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
 Present: Cllrs Beckensall, Boyce, Evans, Grimsey, Hearne & Pullum
 Clerk: Mrs. H. Cook
 Also Present: Cllr Chapman & Six members of the public

16/154	<p><u>WELCOME, APOLOGIES FOR ABSENCE</u> No apologies had been received.</p>	
16/155	<p><u>DECLARATION OF INTERESTS</u> No declarations were made.</p>	
16/156	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A member of the public spoke about the Planning Application ESS/21/16/COL, Colchester Skip Hire application raising the following points:</p> <ul style="list-style-type: none"> ❖ Planning Inspector added the conditions in order to help the impact to neighbouring properties. ❖ Breaches in conditions. ❖ Noise Levels. ❖ Creating dust, due to processing taking place outside. ❖ Externally sourcing wood to process. <p>Several members of the public spoke about Planning Application 161584, Land adj Coronilla raising the following points:</p> <ul style="list-style-type: none"> ❖ The increase in height of the roof line compared with the approved application. ❖ The building being built further back in the plot completed with the approved application. ❖ Property now dominating the neighbouring properties. ❖ Property not in keeping with the street scene. ❖ Building started in February, concern was reported to CBC in May and now in September the building is nearly finished. 	
16/157	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> Cllr Chapman spoke briefly on the following:</p> <ul style="list-style-type: none"> ❖ Planning Application 161584, Land adj Coronilla: after a meeting with residents, he confirmed that he had called the application in for the Planning Committee to make the decision on. ❖ He was currently listening to residents about the local plan. ❖ No agreement had been made how the Rural North Ward would be split up between the three Borough Councillors. 	
16/158 16/076	<p><u>CONFIRMATION OF MINUTES</u> An error in section 16/120 in the meeting held on the 9th June had been raised by Cllr Evans. The updated financial document was added to the minutes. Cllrs agreed that these were a true record of the meeting.</p> <p>RESOLVED that the addition to the minutes of the meeting held on Thursday 9th June were a true record of the meeting and were signed by Chairman.</p>	

Approved Minutes – 8th September 2016

16/077	<p>Draft minutes of the meeting held on Thursday 14th July 2016 had been circulated prior to the meeting. Cllrs agreed that these were a true record of the meeting.</p> <p>RESOLVED that the minutes of the meeting held on Thursday 14th July were a true record of the meeting and were signed by Chairman.</p>	
16/159	<p><u>PLANNING APPLICATIONS</u></p> <p>1) PLANNING APPLICATION: ESS/21/16/COL. COLCHESTER SKIP HIRE, GREENACRES, PACKARDS LANE, WORMINGFORD, COLCHESTER, CO6 3AH. APPLICATION FOR THE REDEVELOPMENT OF A TIMBER RECYCLING COMPOUND.</p> <p>Cllrs discussed this application and raised the following points of concern:</p> <ul style="list-style-type: none"> ❖ Disappointment of being asked to comment on retrospective planning applications being made to vary the terms set out previously to protect the amenity of residents living adjacent to the Colchester Skip Hire facility. ❖ Pallets being brought onto site for processing, not just from the contents of skips. ❖ Noise and dust 	CLERK
16/078	<p>RESOLVED that the Clerk contact Essex County Council to confirm its objection to application ESS/21/16/COL.</p> <p>2) PLANNING APPLICATION: 161584. LAND ADJ CORONILLA, LITTLE HORQUESLEY ROAD, WORMINGFORD, CO6 3AW. APPLICATION TO REMOVE/VARY CONDITION 2 OF PLANNING PERMISSION 152553.</p> <p>Cllrs discussed this application and raised the following points of concern:</p> <ul style="list-style-type: none"> ❖ The property is now nearing completion and has been built further back than the approved application which was reported to CBC in March 2016. ❖ The properties roof is higher than the approved application and therefore has a more imposing look to the current street scene. ❖ Alterations to the application should have been presented prior to the work taking place. 	CLERK
16/079	<p>RESOLVED that the Clerk contact Colchester Planning Department to confirm its objection to planning application 161584.</p> <p>3) PLANNING APPLICATION: 162032. RENEWAL OF UP STREAM AND DOWN STREAM LOCK GATES ON THE RIVER STOUR AT STRATFORD ST MARY. THE LOCK GATES WILL BE OF WOOD AND METAL CONSTRUCTION AND AN EXACT COPY OF THOSE FITTED TO FLATFORD LOCK IN THE AUTUMN OF 2014.</p>	CLERK
16/080	<p>RESOLVED that the Clerk contact Colchester Planning Department to confirm no comment to planning application 162032 would be made.</p>	CLERK
16/160	<p><u>SKIP HIRE LIAISON MEETING – 6TH SEPTEMBER</u></p> <p>Cllr Bentley attended the liaison meeting on the 6th September. Discussions took place on the current planning application, reducing noise level including reversing of vehicles, sleeper wall and County Broadband seeking permission for CSH to becoming a community access point.</p>	
16/161	<p><u>GLIDING CLUB LIAISON MEETING</u></p> <p>Cllr Bentley agreed to attend this meeting on the 20th September and report back to the Parish Council in October.</p>	CLLR BENTLEY
16/162	<p><u>REC TRUST</u></p> <p>A member of the Rec Trust confirmed that they had a meeting next week. Rec Trust files currently with the Parish Clerk would be returned at the October/November meeting.</p>	

Approved Minutes – 8th September 2016

16/163	<p><u>REMEMBRANCE WREATH</u></p> <p>Cllrs discussed placing a remembrance wreath and queried how long the Parish Council had carried out this role. It was also discussed whether a donation would be more suitable. Cllr Boyce agreed to discuss this at the next Church meeting and report back to the October meeting.</p>	CLLR BOYCE																
16/164 16/081	<p><u>BUS SHELTER</u></p> <p>RESOLVED that the Clerk contact Essex CC and request the St. Neotts bus shelter be put forward for possible funding.</p> <p>The Clerk had reported the damaged panel on the bus shelter at Chappel Corner to ECC. They confirmed that they would arrange a site visit.</p>																	
16/165	<p><u>PARISH COUNCIL NOTICEBOARD</u></p> <p>Cllr Beckensall apologised for the delay and agreed to do the work in the next couple of weeks.</p>	CLLR BECKENSALL																
16/166 16/082	<p><u>VILLAGE SIGN</u></p> <p>Cllrs discussed the quotes received regarding the village sign.</p> <p>RESOLVED that the quote for the post of no more than £500 plus VAT be accepted and taken forward.</p>	CLERK																
16/167	<p><u>FOOTPATHS</u></p> <p>Cllrs agreed to report any problems to the Clerk so they could be reported to Essex County Council.</p>																	
16/168	<p><u>FIELD NEXT TO THE CROWN PUBLIC HOUSE</u></p> <p>Cllr Pullum agreed to talk to the tenant and report back to the October meeting.</p>	CLLR PULLUM																
16/169	<p><u>WEBSITE</u></p> <p>Cllrs discussed setting up a new website and the costs involved. It was agreed to look at this again in the future if the need arose.</p>																	
16/170	<p><u>LITTER</u></p> <p>1) Rubbish at Sandy Hill. Following an email from a resident, the options for improving the rubbish at Sandy Hill was discussed. A rubbish bin had been in place in the past but had in fact caused more litter. It was agreed that this would be a target area for arranged litter picking sessions.</p> <p>2) Litter picking date. Cllrs agreed to set a date at the beginning of October but would clarify this over email and then advertise this to the village via the magazine and website.</p> <p>3) Fly Posting in the village. Cllrs discussed the painted arrows from the Stour Valley Run. Cllr Chapman agreed to bring this up with one of his contacts and contact the Clerk with the outcome. Cllrs also discussed the missing pet posters and out of date advertising posters. It was agreed to remove any out of date posters and contact any persistent organisations asking for them to remove them.</p>	CLERK																
16/171 16/074	<p><u>DRAINAGE CHURCH ROAD</u></p> <p>The Clerk confirmed that she would again chase ECC for an update, as another deadline for starting the works had now passed.</p>	CLERK																
16/172 16/068	<p><u>FINANCIAL MATTERS 2015/16</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The eight invoices including the Clerks' Salary for July & August were passed around for all Councillors to have a look at and agree.</p> <table border="0" data-bbox="220 1973 1098 2094"> <tr> <td>H Cook</td> <td>Salary</td> <td></td> <td></td> </tr> <tr> <td></td> <td>July</td> <td>SO</td> <td>283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>July</td> <td>SO</td> <td>71.92</td> </tr> <tr> <td>H Cook</td> <td>Salary August</td> <td>SO</td> <td>283.45</td> </tr> </table>	H Cook	Salary				July	SO	283.45	Essex Pension Fund	July	SO	71.92	H Cook	Salary August	SO	283.45	
H Cook	Salary																	
	July	SO	283.45															
Essex Pension Fund	July	SO	71.92															
H Cook	Salary August	SO	283.45															

Approved Minutes – 8th September 2016

	<table border="0"> <tr> <td>Essex Pension Fund</td> <td>August</td> <td>SO</td> <td>71.92</td> </tr> <tr> <td>H Cook</td> <td>July Expenses</td> <td>101264</td> <td>16.17</td> </tr> <tr> <td>Wormingford Recreation Trust</td> <td>Hall Rent 6mths</td> <td>101265</td> <td>75.00</td> </tr> <tr> <td>Wormingford Recreation Trust</td> <td>Post Office Subsidy 3mths</td> <td>101266</td> <td>60.00</td> </tr> <tr> <td>CANCELLED</td> <td></td> <td>101267</td> <td></td> </tr> <tr> <td>H Cook</td> <td>August Expenses</td> <td>101268</td> <td>20.84</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td><u>882.75</u></td> </tr> <tr> <td></td> <td>Less VAT Content</td> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>Total Excluding VAT</td> <td></td> <td><u><u>882.75</u></u></td> </tr> </table>	Essex Pension Fund	August	SO	71.92	H Cook	July Expenses	101264	16.17	Wormingford Recreation Trust	Hall Rent 6mths	101265	75.00	Wormingford Recreation Trust	Post Office Subsidy 3mths	101266	60.00	CANCELLED		101267		H Cook	August Expenses	101268	20.84			Total	<u>882.75</u>		Less VAT Content		0.00		Total Excluding VAT		<u><u>882.75</u></u>	
Essex Pension Fund	August	SO	71.92																																			
H Cook	July Expenses	101264	16.17																																			
Wormingford Recreation Trust	Hall Rent 6mths	101265	75.00																																			
Wormingford Recreation Trust	Post Office Subsidy 3mths	101266	60.00																																			
CANCELLED		101267																																				
H Cook	August Expenses	101268	20.84																																			
		Total	<u>882.75</u>																																			
	Less VAT Content		0.00																																			
	Total Excluding VAT		<u><u>882.75</u></u>																																			
16/083	<p>RESOLVED that after further consideration the four cheques and four Standing Orders detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated this prior to the meeting.</p>																																					
16/173	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>No comments were made.</p>																																					
16/174	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>																																					
16/175	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Village Sign Litter Pick Drainage Church Road Relationship with Rec Trust Field next to Crown Public House Gliding Club Liaison Meeting</p>																																					
16/176	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/153.</p>																																					
16/084	<p>RESOLVED not to close the meeting to the Public during the consideration of Agenda item 16/177 as there were no matter to discuss.</p>																																					
16/177	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>No matters were raised to discuss.</p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 8.50pm.</p> <p>The date of the next meeting would be Thursday 13th October 2016.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p> <p align="right">Date: 13th October 2016</p>																																					

Approved Minutes – 8th September 2016

MRS HELEN COOK

CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: wormingford@outlook.com