

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 13TH OCTOBER 2016

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
 Present: Cllrs Boyce, Evans, Grimsey
 Clerk: Mrs. H. Cook
 Also Present: Two members of the public

16/178	<u>WELCOME, APOLOGIES FOR ABSENCE</u> Cllr Beckensall sent his apologies due to work commitments. No apologies were received from Cllrs Hearne and Pullum prior to the meeting. Cllr Chapman also sent his apologies.	
16/179	<u>DECLARATION OF INTERESTS</u> No declarations were made.	
16/180	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No members of the public wished to speak. It was noted that Planning Application 161584, Land adj Coronilla would be heard by the Planning Committee on the 20 th October at 6pm. Cllr Grimsey confirmed that the affected residents were aware and planned to attend the meeting.	
16/181	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> Cllr Chapman was not present.	
16/182	<u>CONFIRMATION OF MINUTES</u>	
16/085	RESOLVED that the minutes of the meeting held on Thursday 8th September were a true record of the meeting and were signed by Chairman.	
16/183	<u>PLANNING APPLICATIONS</u> No applications had been received.	
16/184	<u>GLIDING CLUB LIAISON MEETING</u> Cllr Bentley attended this meeting on the 20 th September and confirmed that two other members of the public attended. No complaints had been received by the Gliding Club. The Gliding Club would be happy to host/join in the village fun day and this information was pasted onto the Rec Trust representatives.	
16/185	<u>REC TRUST</u> A member of the Rec Trust confirmed that the car park gates would be closed unless there was an event on.	
16/186	<u>REMEMBRANCE WREATH</u> Cllr Boyce confirmed that he had spoken to the Church and he would be happy to attend the service on the 13 th November and lay a wreath on behalf of the Parish Council. Cllr Evans and Grimsey also confirmed that they would be present. 16/086 RESOLVED that the Clerk purchase a wreath and that Cllr Boyce lay the wreath at the service on the 13th November.	CLERK / CLLR BOYCE

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16/187	<p><u>BUS SHELTER</u></p> <p>1) New Shelter: St. Neotts bus shelter had been added to the funding list.</p> <p>2) Damage: The Clerk had reported the damaged panel on the bus shelter at Chappel Corner to ECC. They confirmed that they would arrange to make the repairs as soon as possible.</p>																									
16/188	<p><u>PARISH COUNCIL NOTICEBOARD</u></p> <p>Cllrs thanked Cllr Beckensall for the work painting the noticeboard and the work to the metalwork.</p>																									
16/189	<p><u>VILLAGE SIGN</u></p> <p>Cllr Bentley confirmed that the sign had been shot blasted and was ready. The old post would need to be removed once they had confirmation that the new post was finished.</p>																									
16/190	<p><u>FIELD NEXT TO THE CROWN PUBLIC HOUSE</u></p> <p>Cllr Pullum was not present to obtain an update. It was agreed to draft a letter to the tenants and obtain Cllr Pullum's views before sending it.</p>																									
16/191	<p><u>LITTER</u></p> <p>1) Litter picking – 8th October</p> <p>Cllr Bentley confirmed that 7 volunteers attend the litter picking morning and 9 bags were collected. The Parish Council thanked the volunteers and also Colchester Borough Council for collecting the bags so quickly.</p> <p>2) Fly Posting in the village.</p> <p>Cllr Evans confirmed that he was removing posters round the village.</p> <p>The Clerk confirmed that the Stour Valley Ultra 100 had used paint to mark their course which was supposed to disappear after 2-8 weeks. The volunteers who mark the course were only supposed to spray this on the grass and not on gates or stiles. They were very apologetic and were going to walk the route at the weekend to remove any marks that were still visible.</p>																									
16/192	<p><u>DRAINAGE CHURCH ROAD</u></p> <p>The Clerk read out an update from Cllr Anne Brown confirming that the blocked manholes had been jetted and cleared. A break in the pipe adjacent to a water meter cover had been reported. Also a possible break in a pipe was identified where there is a chamber cover which is partially covered by a property fence – further investigation would take place.</p>																									
16/193	<p><u>COUNCIL TAX REFERENDUM PRINCIPLES</u></p> <p>Cllrs discussed the email received from EALC. It was discussed that if the proposal of having to hold a referendum to increase the precept had been present when the Clerk role went from an unpaid volunteer to an employed paid role, the Council may not have been able to continue. It was also discussed that a referendum would cost in the region of £1,000.</p>	CLERK																								
16/087	<p>RESOLVED that the Council object to the principle of capping the precept of Parish Sector Councils.</p>																									
16/194	<p><u>MEMBERSHIP</u></p> <p>RESOLVED that the membership for SLCC be renewed.</p>																									
16/195	<p><u>FINANCIAL MATTERS 2015/16</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The eight invoices were passed around for all Councillors to have a look at and agree.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th style="text-align: center;">Cheque</th> <th></th> </tr> <tr> <th colspan="2"></th> <th style="text-align: center;">Number</th> <th style="text-align: center;">£ p</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;">H Cook</td> <td style="width: 30%;">Salary September</td> <td style="width: 15%;">SO</td> <td style="width: 25%; text-align: right;">283.45</td> </tr> <tr> <td>Essex Pension Fund</td> <td>September</td> <td>SO</td> <td style="text-align: right;">71.92</td> </tr> <tr> <td>H Cook</td> <td>September Expenses</td> <td>101269</td> <td style="text-align: right;">36.97</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>External Auditor</td> <td>101270</td> <td style="text-align: right;">120.00</td> </tr> </tbody> </table>			Cheque				Number	£ p	H Cook	Salary September	SO	283.45	Essex Pension Fund	September	SO	71.92	H Cook	September Expenses	101269	36.97	PKF Littlejohn LLP	External Auditor	101270	120.00	
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16/087	<p>RESOLVED that after further consideration the six cheques and two Standing Orders detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION The Clerk had circulated this prior to the meeting.</p> <p>3) BANK ACCOUNT UPDATE The Clerk confirmed that Cllr Grimsey was now a confirmed signatory.</p> <p>4) AUDIT The Clerk confirmed that the Council had received a clean external audit and the notice of conclusion of the audit and right to inspect the Annual Return is on the noticeboard and website.</p>																													
16/196	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>Cllr Bentley asked the Clerk to send a short article to the worm magazine. It was confirmed that Cllr Pullum was still eligible to remain a Cllr until the next election.</p>	CLERK																												
16/197	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month. No comments were made.</p>																													
16/198	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Village Sign Drainage Church Road Field next to Crown Public House</p>																													
16/199	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 16/153.</p>																													
16/088	<p>RESOLVED not to close the meeting to the Public during the consideration of Agenda item 16/200 as there were no matter to discuss.</p>																													
16/200	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>No matters were raised to discuss.</p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.37pm.</p> <p>The date of the next meeting would be Thursday 10th November 2016.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p>	Date: 10 th November 2016																												

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CLERK TO WORMINGFORD PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS E-MAIL: wormingford@outlook.com